

**KIDDERMINSTER TOWN COUNCIL
CIVIC AND EVENTS COMMITTEE**

**Minutes of the meeting held on Wednesday 9th September 2026
in the Council Chamber, Kidderminster Town Hall**

Present:

Councillor M. Rayner (Chair)

Councillor D. Chambers

Councillor N. Gale

Councillor D. Hine

Councillor M. McDonnell

Councillor S. Miah

Civic, Community and Events Manager

1. APOLOGIES FOR ABSENCE

Councillor H. Dyke

2. DECLARATIONS OF INTEREST

Nil.

3. MINUTES

RESOLVED: That the minutes of the Civic and Events Committee meeting held on 30th June 2026 be approved.

4. PUBLIC QUESTION TIME

Nil.

5. TWINNING 50TH ANNIVERSARY CELEBRATION (APPENDIX 2)

Members noted and approved updates from the Chair of the Twinning 50th Anniversary Celebration working group (Appendix 2a)

And

Approved the Terms of Reference for the Working Group (Appendix 2b), subject to amendments.

6. ST GEORGE'S PARK CENTENARY

Members received an update from the CCE Manager, who advised that the Friends Group had again been asked to submit details of any support required for the centenary celebrations. Details were requested by 5th October.

The Committee requested that a St George's Centenary Working Group meeting be held during the day on 6th October, ahead of the CCE Committee meeting that evening.

The CCE Manager advised that Terms of Reference for the Working Group should be considered.

The Committee agreed that these should follow a similar format to the Twinning Working Group Terms of Reference.

7. 7a) CHRISTMAS LIGHTS SWITCH ON 2026 (APPENDIX 3)

Members noted updates on the Christmas Lights Switch On.

The CCE advised that since the meeting papers had been distributed, the lights switch on time will move to 5.30pm.

7b) CHRISTMAS LIGHTS ADDITIONS AND CHRISTMAS TREE PROVISION (APPENDIX 4)

Members requested that local businesses be approached to explore opportunities to sponsor lamp post lights.

Members opted for Option 3b – Use previous tree (for 2026).

Members agreed that a review of budget line 401 3860 (Christmas Lights electricity) requires reviewing.

Members also requested further detail of outstanding electricity costs.

8. YOUTH MAYOR / MAYOR'S CADET (APPENDIX 5)

Members unanimously agreed to propose to Full Council that all Councillors undergo Enhanced DBS checks. The Youth Mayor Protocol was approved subject to the agreed amendments and Full Council approval of the proposal.

Members also enquired as to a general Council safeguarding policy.

9. CLIMATE CHANGE (APPENDIX 6)

The committee discussed and considered ways in which Civic, Community and Events activities and events can be made more environmentally friendly and sustainable, approving further suggestions as detailed in the report.

10. KIDDERMINSTER DEMENTIA ACTION ALLIANCE

Members agreed to Defer this item until a list of organisations previously involved in the Kidderminster Dementia Action Alliance were provided.

11. FORWARD WORK PROGRAMME (APPENDIX 7)

The Committee agreed additions to the forward work programme.

Meeting closed: 8.04pm

Signed: Date: