

**KIDDERMINSTER TOWN COUNCIL
OPERATIONAL SERVICES COMMITTEE
Minutes of the meeting held on Monday 8th December 2025
Held in Kidderminster Room, Wyre Forest House at 6pm**

Present:

Councillors:

Councillor J. Beckingham (Chair)

Councillor G. Connolly

Councillor N. Gale

Councillor F. Oborski (MBE)

Councillor L. Carroll

Councillor V. Caulfield

In attendance:

Mr. A. Stockhall – Public Realm and Operations Manager (PROM)

Mr. R. Beeston – Public Realm and Operations Officer (PROO)

1. APOLOGIES FOR ABSENCE

S.Miah

H.Dyke

2. DECLARATIONS OF INTEREST

None

3. PUBLIC QUESTION TIME

None received.

4. MINUTES

RESOLVED: That the minutes of the Services Committee meeting held on Wednesday 13th August 2025 be approved as a true record and signed by the Chair.

5. M&BG PRESENTATION

To receive a presentation from M&BG, Grounds Maintenance Contractors.

RESOLVED: The Regional Director, Wayne Hadley, provided an update to the committee regarding the delivery of grounds maintenance across the parks. He outlined current operations, highlighted areas of improvement, and emphasised continued collaborative work with the Town Council to ensure high-quality maintenance standards and effective joint planning. The Committee thanked M&BG for their presentation.

6. OPERATIONAL SERVICES WORK PROGRAMME.

To receive and note Operational Services work programme.

RESOLVED: The Committee noted the Service's work programme. Additional items to be included to next Services Committee,

a. **Solar Power** – Explore options for integrating solar power into assets such as public toilets and the waterfall area.

b. **Tennis Club Service Level Agreements** – Conduct further investigation into the legal aspects of the agreement.

7. VISION STRATEGY

To receive a report and to endorse the Operational Services components of the Council's Vision 2025-2029, ensuring alignment with overall strategic objectives.

RESOLVED: Committee noted the Council's Operational objective, no additional items were considered at the time.

8. OPERATIONAL SERVICES BUDGET REVIEW

To receive a report, note the current expenditure to date for 2025-2026 and to approve the proposed 2026-2027 budgets for submission to Finance and Overview.

RESOLVED: The Committee noted the current financial position for Operational Services and agreed the proposed budget for 2026–27, subject to the following amendment: Budget line **K201 31010 (Vehicle and Plant Hire)** is to be reduced to its original figure of **£10,700**. The Committee considered that the additional vehicle—intended to support the proposed new technical role within Operational Services—was premature at this stage, as the Town Council has not yet agreed any parks transfers.

9. OPERATIONAL SERVICES UPDATE

To receive an Operational Services Update.

RESOLVED: The Committee noted the Operational Services Update.

10. WATERFALL REPORT

To receive a report and consider recommendations.

RESOLVED: The committee approved the proposed works, comprising landscaping and lighting enhancements, at a total cost of up to £3,000. It was noted if the project could potentially be completed at a lower cost, with the PROO confirming this could be achievable. The committee also discussed the possibility of securing support for the project through M&BG's community initiative, which funds projects of this nature. It was agreed to explore a lighting scheme designed to simulate the effect of water, which will replace the existing water feature, now scheduled to be permanently switched off.

11. EXCLUSION OF PRESS AND PUBLIC

The following items will be likely to disclose exempt information relating to contractual arrangements and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

12. KIDDERMINSTER TENNIS CLUB

To receive a report on the current Service Level Agreements with Kidderminster Tennis Club, Baxter Gardens Park, and consider recommendations.