



22nd October 2025

The meeting of the **CIVIC AND EVENTS COMMITTEE** will be held in the **KIDDERMINSTER ROOM, WYRE FOREST HOUSE** on **WEDNESDAY 29TH OCTOBER** at **6:00 PM** when Members are summoned to attend.

Yours Sincerely,

Hugh Peacocke, CEO.

Membership: Councillors: M. Rayner (Chair), N. Gale (Vice Chair), J. Aston, D. Chambers, M. Smith, J. Beckingham, S. Miah.

EVENTS COMMITTEE AGENDA

1. Apologies for absence

2. Declarations of interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is their responsibility to inform the Monitoring officer.

3. Minutes (Appendix 1)

To approve the minutes of the meeting of the Events Committee held on 14th January 2025

4. Public Question Time

In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

5. Upcoming events (Appendix 2) to follow

To receive briefings and note preparations for forthcoming events:

- Town Hall Re-Opening
- Remembrance Sunday Service and Parade
- Christmas Lights Switch On
- Santa in the Town Hall
- Christmas Carol Service
- KTC Anniversary

6. Kidderminster-Husum Twinning

6a. Twinning Association visit 2026

To decide on the date for the official visit of the City of Husum delegation in celebration of the 50th anniversary of the Kidderminster–Husum Twinning Association.

6b. Civic Handbook

To consider including the Mayors role as president of Twinning Association within the Civic Handbook.

6c. Flags (of Husum and Kidderminster)

To note the arrangements and display of the flags of Husum and Kidderminster.

7. St George's Park Centenary

To discuss possible ways the Council may be able to offer support for this event from the Friends of St Georges Park.

**KIDDERMINSTER TOWN COUNCIL
CIVIC AND EVENTS COMMITTEE**

**Minutes of the meeting held on Monday 1st September 2025 at 6pm
in the Kidderminster Room, Wyre Forest House**

Present:

Councillor M. Rayner (Chair)
Councillor J. Aston
Councillor D. Chambers
Councillor M. Smith
Councillor J. Beckingham
Councillor S. Miah
Councillor G Connolly (Sub)

Interim Civic, Communities and Events Manager

1. APOLOGIES FOR ABSENCE

Councillor N. Gale

2. DECLARATIONS OF INTEREST

Nil.

3. MINUTES

RESOLVED: to approve the minutes of the Civic and Events Committee meeting held on Tuesday 14th July 2025.

4. PUBLIC QUESTION TIME

Nil

5. HONORARY FREEMAN PROTOCOL AND BUDGET

RESOLVED: To make amendments agreed by the committee to the Honorary Freeman proposal protocol (**Appendix 2a**)

To approve the Honorary Freeman nomination form (**Appendix 2b**) and scoring sheet (**Appendix 2c**)

And

To approve the recommendations within the budget report (**Appendix 3**).

6. ST GEORGE'S PARK CENTENARY (APPENDIX 4)

Members discussed possible ways the Council may be able to offer support for this event and agreed invite the Friends of St George's Park to the next committee meeting so that they could outline their ideas.

7. REMEMBRANCE SUNDAY (APPENDIX 5)

Members noted plans for upcoming Remembrance event on Sunday 9th November 2025.

8. TOWN HALL OPENING EVENT (APPENDIX 6)

Members reviewed draft plans of the Town Hall opening event.

Cllr G. Connolly left the meeting at 6.45pm.

9. FORWARD WORK PROGRAMME

Forward Work Programme, noted, and amended as below.

Next Meeting:

- St George's Centenary 2027
- KTC 10 year Anniversary
- Civic Handbook – Twinning (Mayor as president)

RESOLVED: Members agreed items for discussion at the next meeting.

Meeting closed: 6.53pm

Signed: Date: