

**KIDDERMINSTER TOWN COUNCIL  
TOWN HALL COMMITTEE**  
**Minutes of the meeting held on 21<sup>st</sup> May 2025 at 6pm  
in the Kidderminster Room, Wyre Forest House**

**Present:**

Councillors:

J. Beckingham (Chair)  
B. Brookes (Vice Chair)  
D. Hine (Substitute for H. Dyke)  
S. Hollands  
F. Oborski  
B. Connor

**In Attendance:**

Town Hall Manager  
Annie Wills – FMG Consultant

**1. APOLOGIES FOR ABSENCE**

J. Aston

**2. DECLARATIONS OF INTEREST**

Nil

**3. PUBLIC QUESTION TIME**

Nil

**4. MINUTES**

**RESOLVED:** To approve the minutes of the Town Hall Committee held on 27<sup>th</sup> March 2025

**5. TOWN HALL TRANSFORMATION PROJECT (APPENDIX 2)**

Members received an update on the Town Hall Construction Programme from the Town Hall Manager.

**6. TOWN HALL STAFFING STRUCTURE – APPOINTMENT OF BUSINESS DEVELOPMENT LEAD (APPENDIX 3)**

Members received an update on the recruitment position.

**7. NLHF – A JOURNEY THROUGH KIDDERMINSTER'S TOWN HALL (APPENDIX 4)**

Members received an update on the NLHF – A Journey Through Kidderminster's Town Hall Project from the Town Hall Manager.

Members noted that Podcasts which had been recorded and edited by Media Studies students from Kidderminster College were not yet uploaded onto the Town Hall Website. The Town Hall Manager said he would investigate and update members.

**8. FORWARD WORK PROGRAMME (APPENDIX 5)**

Members discussed and agreed the Forward Work Programme.

## **9. EXCLUSION OF THE PRESS AND PUBLIC**

**RECOMMENDED** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to financial and contractual information and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

## **10. OPERATIONAL RELOCATION OF TOWN HALL SERVICES PROGRAMME (APPENDIX 6)**

Members received an update on programme of works.

## **11. REOPENING THE TOWN HALL – FOOD AND BEVERAGE EXPRESSIONS OF INTEREST (APPENDIX 7)**

Members received an update on the position of Food and Beverage contracts and Service Level Agreement (SLA). Members have requested to be involved in the naming of the restaurant/café.

DRAFT