

**KIDDERMINSTER TOWN COUNCIL
SERVICES COMMITTEE**

**Minutes of the meeting held on Thursday 27th February 2025
Held in the Kidderminster Room at 6pm**

Present:

Councillors:

L. Carroll (Chair)

J.Beckingham

N.Gale

Substitute H. Dyke for V.Caulfield

Absent:

Cllr S.Miah

Cllr V.Caulfield

In Attendance:

Mr A Stockhall – Public Realm and Operations Manager (PROM)

Mr R Beeston – Public Realm and Operations Officer (PROO)

Observer:

S.Hollands

• **APOLOGIES FOR ABSENCE:**

Apologies were received from Cllr S.Miah and Cllr V.Caulfield

• **DECLARATIONS OF INTEREST.**

Cllr L. Carroll declared being a member of Save St Georges Paddling Pool.

• **PUBLIC QUESTION TIME.**

Nil.

• **MINUTES (Appendix 1).**

To approve the minutes of the meeting of Services Committee held on Tuesday 10th December 2024.

- **RESOLVED:** That the minutes of the previous Services Committee meeting held on Tuesday 10th December 2024 be approved as a true record and that they be signed by the Chair.

• **PUBLIC REALM AND OPERATIONS UPDATE (Appendix 2).**

To receive a positional update on current position within the Public Realm and Open Space setting.

- **RESOLVED:** Members noted positional update and praised officers for their work to date, and the regular updates provided.

- **ST GEORGES PADDLING POOL – (Appendix 3).**

To receive a positional update and consider recommendation to approve.

- **RESOLVED:**

To formally authorise officers to undertake the full procurement process for obtaining quotes related to the paddling pool and plant room. The authorisation ensures the specification of works and procurement opportunity are equal and fair for all potential contractors/suppliers. By following this process, due diligence will be met in seeking competitive quotes.

Members noted to hold a special services committee meeting once quotes have been received, and recommendations to be presented to Full Council.

Paddling Pool working group to continue seeking funding opportunities.

Members reiterated their disappointment in the poor turn out for the paddling Pool working Group meeting.

- **PLAY INSPECTION ANNUAL REPORT (Appendix 4)**

To receive a positional update and consider recommendations to approve.

- **RESOLVED:** Members agreed recommendations.

- **FIREWORKS & CHINESE LANTERNS POLICY- PARKS (Appendix 5)**

To receive a report and consider a recommendation to approve and adopt the Fireworks and Chinese Lantern Policy.

- **RESOLVED:** Members adopted Fireworks & Chinese Lantern Policy.

- **FISHING POLICY (Appendix 6)**

To receive a report and consider a recommendation on the adoption of a Fishing Policy for Broadwaters Mill Park.

- **RESOLVED:** Members agreed to produce a Fishing Policy for consideration.

- **KIDDERMINSTER HIGH STREET MARKETS – (Appendix 7)**

To receive a report and consider recommendations to approve a five-year extension to retain the Market Licence from WFDC and appoint LSD Promotions as the appointed contractor for the management and operation of the market.

- **RESOLVED:** Members received report and agreed a five-year extension.

- **RESOLVED:** Members agreed to retain the Market Licence from WFDC.

- **RESOLVED:** Members agreed to appoint LSD Promotions as the appointed contractor for the management and operation of the Market.

- **PUBLIC TOILETS. (Appendix 8)**
To receive a report and consider recommendation.
- **RESOLVED:** Members agreed to seek out further quotations and look at ending the SLA with WFDC, Market Street toilets.
- **RESOLVED:** Members agreed to seek further explore making the toilet block pay-per-use, Market Street toilets.
- **RESOLVED:** Commission officers to further explore repurposing the toilet block through external funding.
- **SECTION 106 IMPROVEMENT WORKS – BROADWATERS PARK (Appendix 9)**
To receive a report and consider recommendation.
- **RESOLVED:** Members received report and agreed recommendations.
- **PUBLIC REALM AND OPERATIONS IDENTITIY CREATIVE (Appendix 10)**
To receive a report and consider recommendations to progress and explore branding identity for the Public Realm and Operational Services.
- **RESOLVED:** Members received report and agreed recommendations.
- **RESOLVED:** Members agreed to colour
- **VIREMENT OF FUNDS (Appendix 11)**
To receive report and to agree virement of funds with K004 Expenditure.
- **RESOLVED:** Members received reports and agreed the following virement of funds.
- To agree virement of funds of £1,000 from K004 21038 (Water Feature) to K004 41100 (Direct Materials)
- To agree virement of funds of £1,000 from K004 21038 (Water Feature) to K004 41010 (Equipment Purchase and Repair)
- To agree virement of funds of £170 from K004 21032 (War Memorials) to K004 41010 (Equipment Purchase and Repair).
- To agree the transfer of £570 from K004 21040 (Town Council Markets) to K004 21039 (Play Equipment) .
- To agree the transfer of £2,900 from K004 31010 (Mayor Vehicle Costs) to K004 41010 (Equipment Purchase and Repair) .
- To agree the transfer of £1,000 from K004 31020 (Vehicle Costs) to K004 41010 (Equipment Purchase and Repair) .
- To agree the transfer of £900 from K004 42040 (Maintenance of Street Furniture) to K004 41100 (Direct Materials) .

- **WATERFALL (Appendix 12)**

To receive a report and consider recommendations.

- **RESOLVED:** Members received report and agreed the following,
- Officers to propose alternative ideas, which can be displayed and operated without the need for the water element of the feature.
- Members agreed not to support Option 1 and 2 of the recommendations.

- **OPERATIONAL SERVICES WORK COMMITTEE. (Appendix 13)**

To receive and consider upcoming Operational Services Work Programme.

- **RESOLVED:** Members noted Operational Services work programme.

- **EXCLUSION OF PRESS AND PUBLIC**

- **CONFIDENTIAL CHRISTMAS LIGHTS – TENDERING EXERCISE (Appendix 14)**

To receive a report and consider recommendations.

- **RESOLVED:** Members received report and agreed Gala Lights as the preferred contractor.

DRAFT