

# KIDDERMINSTER TOWN COUNCIL SERVICES COMMITTEE

Minutes of the meeting held on Thursday 26<sup>th</sup> September 2024  
Held in the Kidderminster Room at 6pm

**Present:**

Councillors:

L. Carroll (Chair)

J.Beckingham

S.Miah

Substitute Helen Dyke for Vicky Caulfield.

**Absent:**

Cllr N.Gale

**In Attendance:**

Mr A Stockhall – Public Realm and Operations Manager (PROM)

Mr R Beeston – Public Realm and Operations Officer (PROO)

**1. APOLOGIES FOR ABSENCE:**

Apologies were received from V.Caulfield (Vice Chair)

**2. DECLARATIONS OF INTEREST.**

Cllr L. Carroll acknowledged he was part of the Save the paddling pool group.

**3. PUBLIC QUESTION TIME.**

Nil.

**4. MINUTES (Appendix 1).**

To approve the minutes of the meeting of Services Committee held on Wednesday 5<sup>th</sup> June 2024.

**RESOLVED:** That the minutes of the previous Services Committee meeting held on Wednesday 5<sup>th</sup> June 2024 be approved as a true record and that they be signed by the Chair.

**5. BAXTER GARDENS - Gates (Appendix 2).**

To receive a report and consider recommendations to approve and agree operating procedures.

- **RESOLVED:** Members received report and agreed for the Town Council to maintain current main gates operating procedure as set out in Appendix 2 Baxter Garden Gate Security.
- Members discussed the current lease agreement and asked officers to investigate break out clauses within the agreement.
- Members requested a copy of the current lease agreement.

**6. BAXTER GARDENS – Pay and Play, Kidderminster Tennis Club (Appendix 3).**

To receive a report and consider recommendation to approve Kidderminster Tennis Club public pay and play arrangements as per lease agreement 6.8. (Attached Agreement).

**RESOLVED:** Members received report and agreed Kidderminster Tennis Club are complying to section 6.8 (pay and play) arrangements as per lease agreement.

Members requested officers through social media promote pay and play.

Members requested Pay and Play remains as an agenda item.

Cllr. S. Miah left the meeting at this point.18.50

**7. MARKET STREET PUBLIC CONVENIENCES – Vandalism. (Appendix 4)**

To receive a briefing report, financial breakdown, April 2021-August 2024, repairs following incidents of vandalism and damage.

**RESOLVED:** Members noted financial breakdown on costs for the period of April 2021 – August 2024, related to vandalism and damage.

**8. PESTICIDE FREE POLICY - PARKS . (Appendix 5)**

To receive a report and consider a recommendation to adopt a Pesticide free policy for Kidderminster Town Council Parks only.

**RESOLVED:** Members adopted Pesticide free policy – Parks.

**9. BIODIVERSITY. (Appendix 5)**

To receive a positional update on current position in relation to Biodiversity.

- **RESOLVED:** Members noted positional update.

**10. GREEN FLAG – Broadwaters Mill Park. (Appendix 7)**

To receive a report and consider a recommendation to apply for Green Flag status on Broadwaters Mill Park.

To consider a recommendation to agree CFP Landscape and Heritage undertake a Green Flag practice assessment on Broadwaters Mill Park.

- **RESOLVED:** Members received report and agreed Officers apply for Green Flag status on Broadwaters Mill Park.
- Members agreed to a Green Flag practice assessment on Broadwaters Mill Park, to be carried out by CFP Landscape and Heritage.

**11. ST GEORGES PADDLING POOL. (Appendix 8)**

To receive short positional update on St Georges Paddling Pool.

- **RESOLVED:** Members noted paddling pool positional update.
- Members agreed for the paddling pool working group to continue to look at alternative options
- Members agreed to review and agree recommendations in December Operational Services Committee.

## 12. VIREMENT OF FUNDS (Appendix 9)

- **RESOLVED:** Members agreed to the transfer of £500 from K004 48021 in support of the Christmas Lights Event as requested by the Events Committee, held on the 11<sup>th</sup> September.
- Members agreed to the transfer of funds of £1,250 from K004 21032 and 21040 to K004 41100.
- Members agreed to the transfer of funds of £1,000 from K004 42040 to K004 41010.

## 13. PUBLIC REALM AND OPERATIONS UPDATE. (Appendix 10)

To receive a positional update on current position within the Public Realm and Open Space setting.

- **RESOLVED:** Members noted Public Realm and Operations update.
- Public Realm and Operations Manager noted the excellent work Rob has been doing on the parks, and this was echoed by the committee members.

## 14. OPERATIONAL SERVICES COMMITTEE WORK PROGRAMME. (Appendix 11)

To receive and consider upcoming Operational Services Work Programme.

- **RESOLVED:** Members received Operational Services work programme update.
- Members agreed to be included for December Committee meeting, draft policy to prohibit fireworks and lanterns on parks.
- Members agreed for the Public Realm and Operations Officer to explore financial income parking opportunities for Broadwaters Mill Park car park.
- Members agreed to operate the waterfall during the weekends, Friday – Monday, commencement date 6<sup>th</sup> December 2024.