



Tuesday 21st May 2024

The meeting of **PLANNING COMMITTEE** will be held in the **KIDDERMINSTER ROOM, WYRE FOREST HOUSE** on **TUESDAY 28TH MAY 2024** at **6:00PM** when Members are summoned to attend.

Yours Sincerely

Hugh Peacocke
Chief Executive Officer

1. Apologies for absence

To receive any apologies.

2. Declarations of interest

2.1. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

2.2. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Terms of Reference (Appendix 1)

To note the terms of reference for the Planning Committee.

4. Public Question Time

In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

5. Minutes (Appendix 2)

To approve the minutes of the Planning Committee held on Thursday 25th April 2024.

6. Responses to Planning applications

To consider the following schedule of Planning applications and resolve to make comment to the Planning authority.

- 5.1. **24/0233/HOU**|Proposed Single Storey Rear Kitchen Extension|22 Booton Court Kidderminster Worcestershire DY10 2YZ
- 5.2. **24/0231/TPO**|T1 - Pine situated nearest property adjacent to retaining wall, fell to as near ground level as possible. T2 - Pine adjacent to boundary fence, fell to as near ground level as possible.|40 Cardinal Drive Kidderminster Worcestershire DY10 4RY
- 5.3. **0035/ACV**|Renewal of ACV|Aggborough Stadium And Adjacent Car Park Hoo Road Kidderminster Worcestershire DY10 1NB
- 5.4. **24/0189/FUL**|Erection of 9no. Dwellings, Refurbishment and Extension of the Existing Dwelling and Demolition of the existing Detached Garage and Outbuildings 154 St Johns Avenue Kidderminster Worcestershire DY11 6AT
- 5.5. **24/0221/FUL**|Erection of 27 single-storey buildings to replace those proposed for demolition under Prior Approval W/23/02047/DEM, together with associated external works, including removal of earth mounds|Part Site Roxel Rocket Motors Worcester Road Kidderminster Worcestershire DY11 7RE
- 5.6. **24/0225/HOU**|Erection of an outbuilding (retrospective)|22 Spring Grove Road Kidderminster Worcestershire DY11 7JA
- 5.7. **24/0242/HOU**|Two storey side extension following demolition of existing garage including first floor extension over existing kitchen extension|7 Rosemary Road Kidderminster Worcestershire DY10 2SW
- 5.8. **24/0248/HOU**|Single storey rear extension to replace existing extension|31 Woodfield Crescent Kidderminster Worcestershire DY11 6TX
- 5.9. **24/0261/ADV**|Greggs 5m Totem Pole Sign|Atm Viaduct Service Station 138 Worcester Road Kidderminster Worcestershire DY10 1JR
- 5.10. **24/0265/HOU**|Proposed two storey side extension and provision of annex accommodation at ground floor|13 Birmingham Road Kidderminster Worcestershire DY10 2BX
- 5.11. **24/0266/HOU**|Demolition of existing conservatory and construction of single storey rear extension|10 Mallow Crescent Kidderminster Worcestershire DY10 1NL
- 5.12. **24/0276/HOU**|Single storey rear extension, replace existing flat roof with pitched roof and porch canopy to front|4 Greenhill Avenue Kidderminster Worcestershire DY10 2QU
- 5.13. **24/0280/HOU**|Single storey rear extension|29 Turton Street Kidderminster Worcestershire DY10 2TH
- 5.14. **24/0288/FUL**|Construction of a link extension|Foley House Unit 4 Foley Grove Foley Business Park Kidderminster Worcestershire DY11 7PT
- 5.15. **24/0295/HOU**|Double-storey side extension and single-storey rear extension|6 Lea Bank Avenue Kidderminster Worcestershire DY11 6PD

5.16. **24/0297/S73**|Amendments to conditions 36 and 8 of 22/0840/FUL|162, 164 And Land Rear 165 Sutton Park Road Kidderminster Worcestershire

KIDDERMINSTER TOWN COUNCIL

5. PLANNING COMMITTEE

Terms Of Reference

1. Scope

Kidderminster Town Council has delegated the functions listed below to the Planning Committee. The Committee will provide an opportunity where Officers and Members can bring together their knowledge, skills, and experience in pursuit of Services excellence. The Committee will consider and respond to planning applications, highways schemes and consultations from Government, County and District Councils relating to planning, transport and development affecting the Town.

2. Objective

The main objective of the Committee is to fulfil the role of statutory consultee for the Council and to respond in the best interests of the people and communities of Kidderminster.

3. Terms of Reference

1. To respond, on behalf of the Council, to consultations on planning applications received from local planning authorities.
2. To respond, on behalf of the Council, to consultations about the local development plan or equivalent documents, so far as they relate to Kidderminster.
3. To respond, on behalf of the Council, to consultations by Government, national or regional organisations relating to land use, planning, legislation or policy that affects Kidderminster.
4. To make any recommendations required to Full Council arising from these reports
5. To oversee the Committee's budgets and inform the budget-making process
6. To vire funds between Council approved Committee Cost Centres
7. To approve applications for external funding for any projects which are not already in the Council's budget and monitor their delivery, where successful.

4. Membership

- The Committee will comprise of 7 Members of the Town Council. This should include 1 member from each of the Town Council's electoral wards. It will be supported by an officer appointed by the CEO.
- All meetings will be open to the public and Guests may be invited to attend the Services Committee meetings for a specific agenda item or meeting.

5. Review of Terms of Reference

The Town Council will formally review the Terms of Reference annually.

6. Amendments to Terms of Reference

Amendments to the Terms of Reference may only be made by the Town Council.

8. Terms of Reference (meetings)

- The Committee shall meet as often as required to meet consultation deadlines.
- Minutes will be kept, and a copy supplied to each member of the group as soon as reasonably practicable.
- Every effort will be made to re-arrange cancelled meetings as soon as is reasonably practicable.

9. Meeting Dates

- All representatives should actively participate in the meetings and be committed to following through actions allocated to them.
- Agenda and notice of the time and place of the meeting to be published and circulated to members at least 3 clear days prior to meetings.
- Meeting to last no longer than one hour, unless a longer time is agreed by the committee, within the hour.
- Please arrive in readiness for the meeting to start promptly at the allocated time.

Agreed meeting dates for 2024/25

Date	Time	Location
28 th May 2024	18.00	Kidderminster Room WFH
27 th June 2024	18.00	Kidderminster Room WFH
30 th July 2024	18.00	Kidderminster Room WFH
27 th August 2024	18.00	Kidderminster Room WFH
24 th September 2024	18.00	Kidderminster Room WFH
29 th October 2024	18.00	Kidderminster Room WFH
26 th November 2024	18.00	Kidderminster Room WFH
16 th December 2024	18.00	Kidderminster Room WFH
23 rd January 2025	18.00	Kidderminster Room WFH
25 th February 2025	18.00	Kidderminster Room WFH
25 th March 2025	18.00	Kidderminster Room WFH
29 th April 2025	18.00	Kidderminster Room WFH

**KIDDERMINSTER TOWN COUNCIL
PLANNING COMMITTEE**

**Minutes of the meeting held on Tuesday 25th April 2024 at 6pm
in the Kidderminster Room, Wyre Forest House**

Present:

Councillor K.Gale (Chair)
Councillor G.Connolly (Vice Chair)
Councillor D.Hine
Councillor S. Miah

HR/Office Assistant

Absent:

Councillor T.Muir

55. APOLOGIES FOR ABSENCE

Councillor E.Stokes

56. DECLARATIONS OF INTEREST

Nil

57. PUBLIC QUESTION TIME

Nil

58. MINUTES (APPENDIX 1)

RESOLVED: To approve the minutes of the Planning Committee held on Tuesday 2nd April 2024.

59. WYRE FOREST DISTRICT COUNCIL DESIGN, AMENITY AND SHOPFRONTS SUPPLEMENTARY PLANNING DOCUMENT (SPD) CONSULTATION (APPENDIX 2)

Members considered the consultation on Wyre Forest District Council's Supplementary Planning Document.

The committee **RESOLVED** to not comment. The Chair advised that if members wish to comment as an individual they may do so.

60. PLANNING APPLICATIONS

Members considered the following planning applications and **RESOLVED** to respond as follows:

1. **23/0618/FUL**|Conversion to 8 residential apartments, including replacement extensions and provision of car parking|Land And Buildings At 382200 276415 Kidderminster General Hospital Bewdley Road Kidderminster Worcestershire

OBJECT

Due to inadequate and lack of parking, which may lead to anti-social behaviour and neighbour disputes.

2. **23/0923/FUL**|Subdivision of commercial premises into 2No. units comprising 1No. tanning salon and 1No. restaurant/hot food takeaway and associated alterations including new shop fronts and alterations to internal layouts

NO OBJECTION

3. **23/0924/LBC**|Listed building consent for the subdivision of commercial premises into 2No. units comprising 1No. tanning salon and 1No. restaurant/hot food takeaway and associated alterations including new shop fronts and alterations to internal layouts|The Pump House Weavers Wharf Kidderminster Worcestershire DY10 1AA

NO OBJECTION

4. **24/0133/HOU**|Proposed dropped kerb and creation of new driveway (part retrospective)|152 Stourbridge Road Kidderminster Worcestershire DY10 2UL

NO COMMENT

5. **24/0152/HOU**|Construction of a detached annex|2 Linden Grove Kidderminster Worcestershire DY10 1TF

SUPPORT

6. **24/0178/ADV**|Display of external and internal advertisements|Slingfield Mill Weavers Wharf Kidderminster Worcestershire DY10 1AA

NO COMMENT

7. **24/0192/HOU**|Alterations to existing extensions to include new roof and rendering|17 Baldwin Road Kidderminster Worcestershire DY10 2UB

NO OBJECTION

8. **24/0200/LBC**|Display of external and internal advertisements|Slingfield Mill Weavers Wharf Kidderminster Worcestershire DY10 1AA

NO COMMENT

9. **24/0201/HOU**|Single storey side extension|17 Silver Birch Drive Kidderminster Worcestershire DY10 3XD

OBJECT

Due to restricted access to neighbouring property driveway and garage

10. **24/0207/HOU**|Proposed two storey and single storey rear extensions|12 Russell Road Kidderminster Worcestershire DY10 3HT

SUPPORT

11. **24/0215/HOU**|Single storey rear extension and first floor extension above existing garage.|49 The Foxholes Kidderminster Worcestershire DY10 2QR

SUPPORT

12. **24/0221/FUL**|Erection of 27 single-storey buildings to replace those proposed for demolition under Prior Approval W/23/02047/DEM, together with associated external works, including removal of earth mounds|Part Site Roxel Rocket Motors Worcester Road Kidderminster Worcestershire DY11 7RE

DEFERRED

To be deferred until the next scheduled meeting of the Planning Committee (on the basis that members felt they needed longer to respond in order to fully consider the application).

13. **24/0233/HOU**|Proposed Single Storey Rear Kitchen Extension|22 Booton Court
Kidderminster Worcestershire DY10 2YZ

OBJECT
Due to lack of information and plans.

14. **24/0236/HOU**|Single storey ground floor Orangery extension to replace existing
conservatory|21 Vine Street Kidderminster Worcestershire DY10 2TS

SUPPORT

Meeting closed 7.05pm

DRAFT