

**KIDDERMINSTER TOWN COUNCIL  
TOWN HALL COMMITTEE**

**Minutes of the meeting held on Thursday 22<sup>nd</sup> February 2024 at 6pm  
in the Kidderminster Room, Wyre Forest House**

**Present:**

Councillors:

David Ross (Chair)

Bill Hopkins

Fran Oborski MBE

**In Attendance**

Chief Executive

Town Hall Manager

Cllr Doug Hine

**Absent:**

Councillors:

**7. APOLOGIES FOR ABSENCE**

Councillor Helen Dyke

Councillor Edward Stokes (Vice Chair)

**8. DECLARATIONS OF INTEREST**

Nil

**9. PUBLIC QUESTION TIME**

Nil

**10. MINUTES**

**RESOLVED:** To approve the minutes of the Town Hall Committee held on 9th August 2023.

**11. BUDGET SUMMARY**

Members noted the additional insurance costs arising on the Town Hall transformation project. It was further noted that the Council would draw down £24,911.50 from the NHLF for the "Journey through Kidderminster Town Hall" project.

**RESOLVED:** Members approved the budget summary report at 31<sup>st</sup> January 2024.

## **12. TOWN HALL VISION**

Members received the report from the Town Hall Manager regarding future uses and purposes of the Town Hall. Members welcomed the work undertaken by the contractors to protect the heritage assets in the Town Hall and were pleased with the overall progress to date.

It was requested that the Council information and progress reports on the hoardings at the Town Hall. Reports and photos should also be sent to the Kidderminster Shuttle.

The meeting also noted the report received from FMG consulting Ltd.: "Options for Food and Beverage Service, Kidderminster Town Hall.

Members agreed to delay decision making regarding the future vision, purposes, and catering provisions of the Town Hall until the newly elected Council is formed after the May elections.

Members also agreed that a new Commercial Manager is recruited as soon as possible, in order to assist the newly elected Council in delivering the Town Hall's business model. It was agreed that the matter would be expedited through the Staffing Committee and this Committee, if required.

## **13. TOWN HALL TRANSFORMATION PROJECT**

Members noted the update report received from the Council's Project Managers, Gleeds and requested a visual of the most recent Podium/ Plinth designs.

## **14. NLHF – A JOURNEY THROUGH KIDDERMINSTER'S TOWN HALL**

Members received the report from the Deputy Town Hall Manager.

Members requested that all primary schools in the parish are contacted regarding the NLHF's school project.

## **15. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the following item as personal information would be discussed.

## **16. Town Hall Transformation Project - financial update**

The CEO updated the meeting on the current financial position regarding the Project.

Meeting closed 6.54 pm