



17th January 2024

The meeting of **KIDDERMINSTER TOWN COUNCIL** will be held in the **COUNCIL CHAMBER, WYRE FOREST HOUSE** on **WEDNESDAY 24TH JANUARY 2024** at **6:00PM** when Members are summoned to attend.

Yours Sincerely

Hugh Peacocke
Chief Executive Officer

Membership: Councillors D. Chambers (Mayor), J. Aston, R. Bishop, G. Connolly, H. Dyke, K. Gale, N. Gale, D. Hine, B. Hopkins, S. Miah, T. Muir, F. Oborski (MBE), J. Phillips, M. Rayner, S. Rook, D. Ross, J. Smith, E. Stokes.

1. Apologies for absence

1.1. To receive any apologies.

2. Declarations of interest

2.1. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

2.2. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Public Question Time

3.1. In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

4. Minutes (Appendix 1)

4.1. To approve:

4.1.1. The minutes of the meeting of Kidderminster Town Council held on Monday 18th December 2023. KTC/05/23-24

4.2. To note:

4.2.1. The draft minutes of the Planning Committee held on Tuesday 19th December 2023. PL/07/23-24

(Note: the Chairs of each committee will be asked to introduce each set of committee minutes and may choose to give a brief overview of notable matters from the meeting, for information. It is the responsibility of each committee to approve its own minutes)

5. Revised banking arrangements (Appendix 2)

(TC/46/23-24)

6. Local Government Boundary Commission (Appendix 3)

To consider the draft recommendations from the Commission for revised electoral parish arrangements for Kidderminster Parish.

7. Town Hall Transformation Update

To update members on the progress of the Town Hall transformation project (a representative from our project manager team as well as our contractor team will be in attendance).

Report to follow (Appendix 4)

8. Council Meeting Dates 2024/25 (Appendix 5)

6.1 To consider a draft schedule for meeting dates for the municipal year 2024/25.

(TC/47/23-24)

9. Service Level Agreements (Appendix 6)

To consider extending the current SLA's with Wyre Forest District Council.

To delegate to the CEO to negotiate and sign the following SLA's:

- IT
- Facilities Management
- Finance
- Legal

10. Exclusion of the Press and Public

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to personal information and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

11. Staffing Arrangements and Appointments

KIDDERMINSTER TOWN COUNCIL
Minutes of the meeting of Kidderminster Town Council
Monday 18th December 2023 at 6:00pm
Wyre Forest House, Council Chamber

Present:

Councillor Chambers (Chair)
Councillor Aston
Councillor Bishop
Councillor Connolly
Councillor Dyke
Councillor K. Gale
Councillor N. Gale
Councillor Hine
Councillor Hopkins
Councillor Miah
Councillor Muir
Councillor Oborski (MBE)
Councillor Phillips
Councillor Rook
Councillor Ross
Councillor Smith
Councillor Stokes

In Attendance:

Mr L. Jakeman, Chief Executive
Mr A. Stockhall, Public Realm and Operations Manager

C.039 **Apologies for absence**

Councillor Rayner

C.040 **Declarations of interest**

Nil

C.041 **Public Question Time**

Nil

C.042 **Minutes**

- 1) **RESOLVED:** To approve the minutes of the meeting of Kidderminster Town Council held on Wednesday 18th October 2023 (KTC/04/23-24) which were duly signed by the Town Mayor.

- 2) Members noted the minutes of the Planning Committee held on Tuesday 24th October 2023. PL/06/23-24
- 3) Members noted the minutes of the Services Committee held on Wednesday 25th October 2023. KTC/SO2/02/23-24.
- 4) Members noted the minutes of the Finance Committee held on Tuesday 21st November 2023 (note: the budget and precept recommendations for FY 24/25 are a separate agenda item). F/02/23-24
- 5) Members noted of the minutes of the Staffing Committee held on Wednesday 6th December 2023. SC/03/23-24

C.043 **Complying with Biodiversity**

Members received a report and considered initial steps to comply with recently published government guidance.

Membered **RESOLVED:**

- a. The Town Council acknowledges its Duty in relation to Biodiversity.

AND

- b. The Town Council acknowledges that it currently, as a general matter of course, considers biodiversity in relation to much of its activities.

AND

- c. A working group be formed 'Climate and Biodiversity' and to approve the draft terms of reference circulated with the report.

AND

- d. The Council confirms councillor membership of the Climate & Biodiversity Working Group.

Cllr Doug Hine
Cllr Shazu Miah
Cllr Nichola Gale

TC/38/23-24

Budget and Precept Setting

Members received a report from the CEO and considered the recommendations from the Finance and Overview Committee (TC/36/23-24):

RESOLVED:

a. To approve the summary budget for FY 2024/25 as recommended by the Finance & Overview Committee. (*Precept of £1,024,716.00, General Reserve at £347,942.00; and I Band D equivalent of £57.75*)

AND

b. That a precept be issued, requiring Wyre Forest District Council to pay. Kidderminster Town Council £1,024,716.00 (One million, twenty-four thousand, seven hundred and sixteen pounds) to meet its expenditure for the financial year 2024/25.

(CEO Note: A recorded vote was requested:

For: Cllrs:

John Aston

Rose Bishop

Darren Chambers

George Connolly

Helen Dyke

Nichola Gale

Kevin Gale

Doug Hine

Bill Hopkins

Shazu Miah

Tony Muir

Fran Oborski

Julian Phillips

David Ross

Juliet Smith

Edward Stokes

Against: Cllr

Sarah Rook

TC/39/23-24

Town Hall Update

Members noted the contents of a report.

TC41/23-24

C.046 **Public Bodies**

RESOLVED: In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

C.047 **Staffing**

Members considered a confidential report from the Staffing Committee.

RESOLVED: Staffing Committee Confidential Report

- A. Members noted the confidential report dated 6th December 2023
- B. Approved Recommendation B in the confidential report
- C. Approved recommendation to offer candidate C the post of CEO.
- D. Approved recommendation D in the confidential report
- E. Approved recommendation E in the confidential report

Meeting closed 6:45pm.

**KIDDERMINSTER TOWN COUNCIL
PLANNING COMMITTEE**

**Minutes of the meeting held on Tuesday 19th December 2023
Held in the Kidderminster Room at 6pm**

Present:

Councillors:
K.Gale (Chair)
G.Connolly (Vice Chair)
D.Hine
E.Stokes

Absent:

Councillor:
S.Miah

PL034/23-24 **APOLOGIES**

Councillor T.Muir

PL035/23-24 **DECLARATIONS OF INTEREST**

Nil

PL036/23-24 **PUBLIC PARTICIPATION**

Nil

PL037/23-24 **MINUTES**

RESOLVED: that the minutes of the previous meeting held on Tuesday 24th October 2023 be approved as a true record and that they be signed by the Chair.

PL038/23-24 **PLANNING APPLICATIONS**

Members considered the following planning applications and **RESOLVED** to respond as follows:

1. 23/0086/FUL | Demolition of 2 no. existing dwelling houses and the provision of 8 no. new one, two and three bedroom dwelling houses for open market sale, with associated landscaping, green infrastructure enhancements and parking. | Land At Godson Crescent Kidderminster Worcestershire
SUPPORT
2. 23/0765/FUL | Construction of 2No. dwellings and associated works | Woodfield House 104 Bewdley Road Kidderminster Worcestershire DY11 6RX
SUPPORT
3. 23/0766/LBC | Listed building consent for the construction of 2No. dwellings and associated works | Woodfield House 104 Bewdley Road Kidderminster Worcestershire DY11 6RX
SUPPORT

4. 23/0775/FUL | Replacement of gas boilers with air source heat pumps, installation of VRF units, installation of 44No. solar PV panels to the roof, replacement of fluorescent lighting with LED lighting, pipework insulation and associated works, demolition of section of wall adjacent to Market Street car park and replacement with 2.4m high Paladin secure fencing | Kidderminster College Market Street Kidderminster Worcestershire DY10 1LX
SUPPORT
5. 23/0789/HOU | Conversion of garage/outbuilding to residential annex and external alterations | 144 Bewdley Hill Kidderminster Worcestershire DY11 6BT
SUPPORT
6. 23/0849/FUL | Installation of three air conditioning systems | 31 Church Street Kidderminster Worcestershire DY10 2AY
SUPPORT
7. 23/0850/LBC | Installation of three air conditioning systems | 31 Church Street Kidderminster Worcestershire DY10 2AY
SUPPORT
8. 23/0852/HOU | First floor extension over existing garage | 218 Sutton Park Road Kidderminster Worcestershire DY11 6LD
SUPPORT
9. 23/0856/FUL | Demolition of redundant workshop and replacement with 1No. dormer bungalow and associated works | 62 Hemming Street Kidderminster Worcestershire DY11 6NB
SUPPORT
10. 23/0861/HOU | Conversion of outbuilding to annex (retrospective) | 228 Marlpool Lane Kidderminster Worcestershire DY11 5DL
OBJECT
11. 23/0875/FUL | Construction of 4No. light industrial buildings and associated works | Land At Os 382390 274600 Silverwoods Way Kidderminster Worcestershire
SUPPORT
12. 23/0876/ADV | Advertisement consent for the installation of 1No. freestanding 48 sheet LED illuminated advertising unit | Adjacent 101 Comberton Hill Kidderminster Worcestershire DY10 1QH
SUPPORT
13. 23/0880/HOU | Construction of a first floor side extension, single storey rear extension, replacement of existing single storey pitch roof with flat roof and associated alterations | 45 Bruce Road Kidderminster Worcestershire DY10 2TX
SUPPORT
14. 23/0891/HOU | Construction of a single storey rear extension | 12B Elmdale Drive Kidderminster Worcestershire DY10 3XE
SUPPORT

15. 23/0898/FUL | Construction of a glazed link between workshop buildings | Avensys
Frederick Road Hoo Farm Industrial Estate Kidderminster Worcestershire DY11 7RA
SUPPORT

16. 21/0686/FUL | Conversion of existing office and workshop to provide single family
dwelling with retention of out-building to form home office annex and demolition of
existing external storage buildings. | 8 Grosvenor Avenue Kidderminster DY10 1SS
SUPPORT

A recorded vote was requested

Support: Cllr K.Gale, Cllr G.Connolly, Cllr E.Stokes

Object: Cllr D.Hine

17. 23/0905/FUL | Part change of use of premises to MOT test station | Broadwaters
Garage 138 Stourbridge Road Kidderminster Worcestershire DY10 2UH
SUPPORT

Meeting ended at 6.59pm

**KIDDERMINSTER TOWN COUNCIL
TOWN COUNCIL MEETING**

24th January 2024

DE/2023

January 2023

REPORT TO TOWN COUNCILLORS

AGENDA ITEM 5 – REVISED BANKING ARRANGEMENTS

AIM

1. To consider a recommendation that the Town Council signs up to additional banking services with Barclays Bank.

INTRODUCTION

2. The Town Council banks with Barclays as a standard business account, which has some appropriate limitations on payments.
3. Payments are currently limited to a maximum of £50,000 in any one transaction and £100,000 in any day. While these limits seem high, they are unlikely to be high enough during the period of the Town Hall transformation build project. With the project costing in excess of £8,000,000 It is highly likely that we will receive invoices in excess of £50,000 as major elements are completed and indeed multiple invoices in some weeks that will be above £100,000. Late payment of fees within the contract incurs significant financial penalties.

DISCUSSION / COMMENT

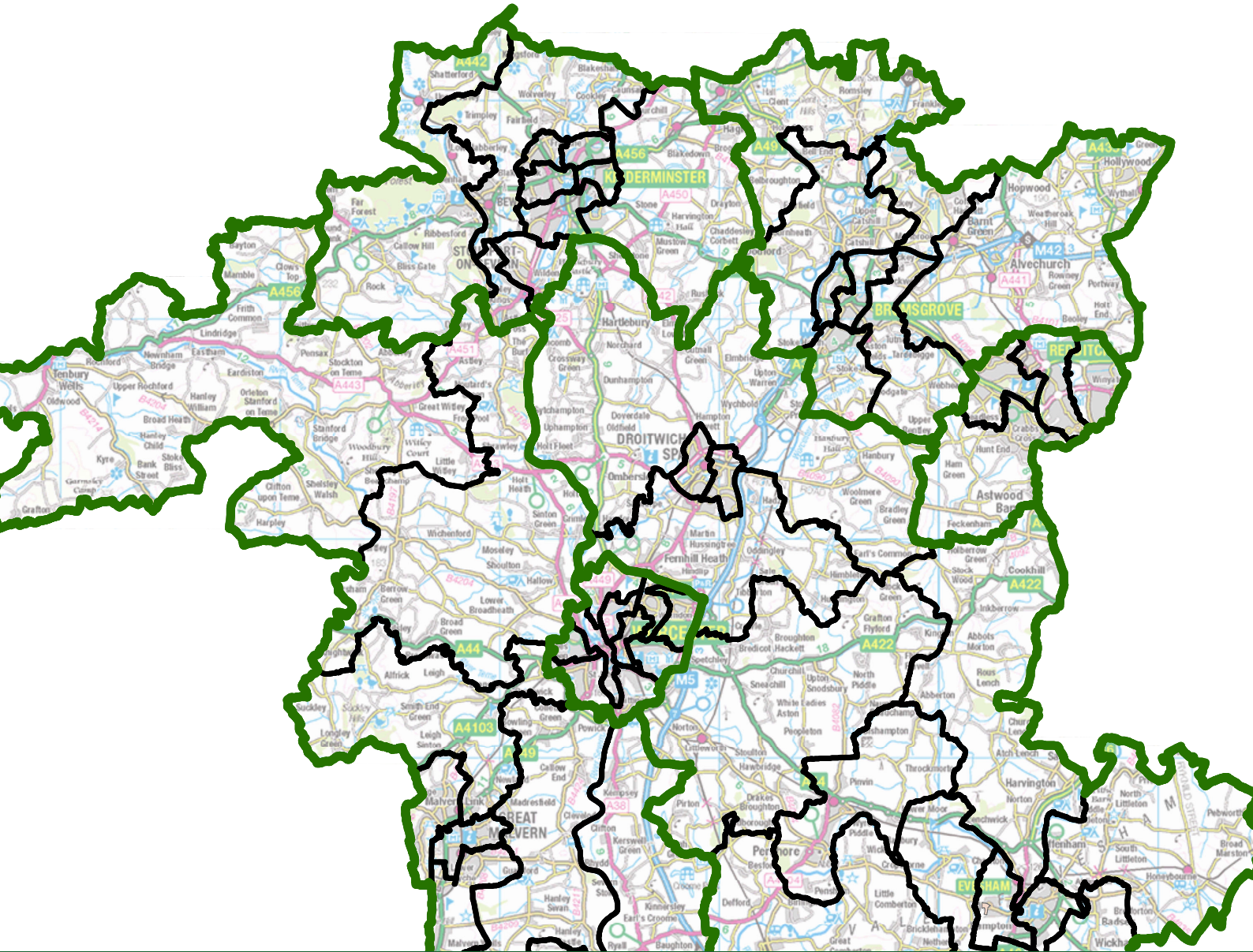
4. Barclays Bank offer an enhanced business banking service called Barclays.Net which does not limit the amount of a transaction in any one day.
5. There are some additional costs for operating Barclays.Net. The monthly charge is £20 with the set-up cost being £20 per user plus £35 for a USB reader. We would likely need 4 users to ensure continuity of business, that being the WFDC contracted finance operatives and our own internal finance officer along with the CEO/RFO.

RECOMMENDATION(s)

6. It is recommended that Kidderminster Town Council RESOLVES to register as a user for Barclays.Net

Dale Evans
Finance & Contracts officer

The
Local Government
Boundary Commission
for England



New electoral arrangements for Worcestershire County Council Draft Recommendations

January 2024

Draft recommendations on the new electoral arrangements for Worcestershire County Council

Electoral review

January 2024

Translations and other formats:

To get this report in another language or in a large-print or Braille version, please contact the Local Government Boundary Commission for England at:

Tel: 0330 500 1525

Email: reviews@lgbce.org.uk

Licensing:

The mapping in this report is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Keeper of Public Records © Crown copyright and database right. Unauthorised reproduction infringes Crown copyright and database right.

Licence Number: GD 100049926 2024

A note on our mapping:

The maps shown in this report are for illustrative purposes only. Whilst best efforts have been made by our staff to ensure that the maps included in this report are representative of the boundaries described by the text, there may be slight variations between these maps and the large PDF map that accompanies this report, or the digital mapping supplied on our consultation portal. This is due to the way in which the final mapped products are produced. The reader should therefore refer to either the large PDF supplied with this report or the digital mapping for the true likeness of the boundaries intended. The boundaries as shown on either the large PDF map or the digital mapping should always appear identical.

Contents

Introduction	1
Who we are and what we do	1
What is an electoral review?	1
Why Worcestershire?	2
Our proposals for Worcestershire	2
How will the recommendations affect you?	2
Have your say	3
Review timetable	3
Analysis and draft recommendations	4
Submissions received	4
Electorate figures	4
Number of councillors	5
Councillor allocation and coterminosity	5
Division boundaries consultation	6
Draft recommendations	7
Bromsgrove	8
Malvern Hills	11
Redditch	14
Worcester	16
Wychavon	19
Wyre Forest	23
Conclusions	26
Summary of electoral arrangements	26
Parish electoral arrangements	27
Have your say	31
Equalities	35
Appendices	37
Appendix A	37
Draft recommendations for Worcestershire County Council	37
Appendix B	42
Outline map	42
Appendix C	45
Submissions received	45

Appendix D	47
Glossary and abbreviations	47

Introduction

Who we are and what we do

1 The Local Government Boundary Commission for England (LGBCE) is an independent body set up by Parliament.¹ We are not part of government or any political party. We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons. Our main role is to carry out electoral reviews of local authorities throughout England.

2 The members of the Commission are:

- Professor Colin Mellors OBE (Chair)
- Andrew Scallan CBE (Deputy Chair)
- Amanda Nobbs OBE
- Steve Robinson
- Wallace Sampson OBE
- Liz Treacy

- Ailsa Irvine (Chief Executive)

What is an electoral review?

3 An electoral review examines and proposes new electoral arrangements for a local authority. A local authority's electoral arrangements decide:

- How many councillors are needed.
- How many county council electoral divisions there should be, where their boundaries are and what they should be called.
- How many councillors should represent each division.

4 When carrying out an electoral review the Commission has three main considerations:

- Improving electoral equality by equalising the number of electors that each councillor represents.
- Ensuring that the recommendations reflect community identity.
- Providing arrangements that support effective and convenient local government.

5 Our task is to strike the best balance between these three considerations when making our recommendations.

¹ Under the Local Democracy, Economic Development and Construction Act 2009.

6 More detail regarding the powers that we have, as well as further guidance and information about electoral reviews and review process in general, can be found on our website at www.lgbce.org.uk

Why Worcestershire?

7 We are conducting a review of Worcestershire County Council ('the Council') as its last review was completed in 2004, and we are required to review the electoral arrangements of every council in England 'from time to time'.² Additionally, some councillors currently represent many more or fewer electors than others. We describe this as 'electoral inequality'. Our aim is to create 'electoral equality', where the number of electors per councillor is as even as possible, ideally within 10% of being exactly equal.

8 This electoral review is being carried out to ensure that:

- The divisions in Worcestershire are in the best possible places to help the Council carry out its responsibilities effectively.
- The number of electors represented by each councillor is approximately the same across the county.

Our proposals for Worcestershire

9 Worcestershire County Council should be represented by 57 councillors, the same number as there are now.

10 Worcestershire should have 52 divisions, the same number as there are now.

11 The boundaries of most divisions should change; 14 will stay the same.

How will the recommendations affect you?

12 The recommendations will determine how many councillors will serve on the Council. They will also decide which division you vote in, which other communities are in that division, and, in some cases, which parish council ward you vote in. Your division name may also change.

13 Our recommendations cannot affect the external boundaries of the county or result in changes to postcodes. They do not take into account parliamentary constituency boundaries. The recommendations will not have an effect on local taxes, house prices, or car and house insurance premiums and we are not able to consider any representations which are based on these issues.

² Local Democracy, Economic Development & Construction Act 2009 paragraph 56(1).

Have your say

14 We will consult on the draft recommendations for a 10-week period, from 9 January 2024 to 18 March 2024. We encourage everyone to use this opportunity to comment on these proposed divisions as the more public views we hear, the more informed our decisions will be in making our final recommendations.

15 We ask everyone wishing to contribute ideas for the new divisions to first read this report and look at the accompanying map before responding to us.

16 You have until 18 March 2024 to have your say on the draft recommendations. See page 32 for how to send us your response.

Review timetable

17 We wrote to the Council to ask its views on the appropriate number of councillors for Worcestershire. We then held a period of consultation with the public on division patterns for the county. The submissions received during consultation have informed our draft recommendations.

18 The review is being conducted as follows:

Stage starts	Description
21 February 2023	Number of councillors decided
16 May 2023	Start of consultation seeking views on new divisions
19 September 2023	End of consultation; we began analysing submissions and forming draft recommendations
9 January 2024	Publication of draft recommendations; start of second consultation
18 March 2024	End of consultation; we begin analysing submissions and forming final recommendations
2 July 2024	Publication of final recommendations

Analysis and draft recommendations

19 Legislation³ states that our recommendations should not be based only on how many electors⁴ there are now, but also on how many there are likely to be in the five years after the publication of our final recommendations. We must also try to recommend strong, clearly identifiable boundaries for our divisions.

20 In reality, we are unlikely to be able to create divisions with exactly the same number of electors in each; we have to be flexible. However, we try to keep the number of electors represented by each councillor as close to the average for the council as possible.

21 We work out the average number of electors per councillor for each individual local authority by dividing the electorate by the number of councillors, as shown on the table below.

	2022	2029
Electorate of Worcestershire	455,549	495,172
Number of councillors	57	57
Average number of electors per councillor	7,992	8,687

22 When the number of electors per councillor in a division is within 10% of the average for the authority, we refer to the division as having 'good electoral equality'. All but five of our proposed divisions for Worcestershire are forecast to have good electoral equality by 2029.

Submissions received

23 See Appendix C for details of the submissions received. All submissions may be viewed on our website at www.lgbce.org.uk

Electorate figures

24 The Council submitted electorate forecasts for 2029, a period five years on from the scheduled publication of our final recommendations in 2024. These forecasts were broken down to polling district level and predicted an increase in the electorate of around 8% by 2029. The district, borough and city councils in Worcestershire provided information to the County Council in support of these forecasts.

³ Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009.

⁴ Electors refers to the number of people registered to vote, not the whole adult population.

25 During the division consultation, a resident expressed concern that the forecast figures for Bromsgrove district did not accurately reflect future housing developments. We contacted the Council, which supplied us with an updated forecast to accurately reflect new developments in this district. This affected the forecasted variance for Bromsgrove East division. This change was taken into account in the scheme submitted to us by the Council.

26 We considered the information provided by the Council and are satisfied that the projected figures are the best available at the present time. We have used these figures to produce our draft recommendations.

Number of councillors

27 Worcestershire County Council currently has 57 councillors. We looked at evidence provided by the Council and concluded that keeping this number the same would ensure that the authority can carry out its roles and responsibilities effectively. We therefore invited proposals for a new pattern of divisions that would be represented by 57 councillors.

28 A submission from a local resident argued for all divisions in Worcestershire to be represented by two councillors. However, insufficient evidence was provided to show how the Council would carry out its duties with more councillors, and no information was provided as to how this proposal would be accommodated in a division pattern for the county. We were therefore not persuaded to move away from our decision on the number of councillors. Our draft recommendations are based on a council size of 57.

Councillor allocation and coterminosity

29 A council size of 57 provides the following allocation of members between the district councils in the county. When conducting reviews of two-tier county councils there are a number of rules that we must follow. Firstly, we must not recommend any divisions that cross an external district boundary. Secondly, we must have regard to district wards within each district. Where possible, we try to use the district wards to form the boundaries of the county divisions. The table below shows the percentage of district wards that are wholly contained within our proposed divisions. We refer to this as coterminosity.

District	Allocation of councillors	Coterminosity
Bromsgrove	9	70%
Malvern Hills	8	77%
Redditch	8	55%
Worcester	10	63%

Wychavon	12	70%
Wyre Forest	10	50%

30 Redditch Borough Council and Worcester City Council are due to have revised ward boundaries implemented for their council elections in 2024. As these new wards will be implemented before the conclusion of this review of the County Council, we have based our coterminosity calculations on the new ward boundaries, rather than the existing boundaries.

31 We received some submissions during our division consultation that stated that Wychavon district should be allocated an additional councillor and Worcester should be allocated one fewer. Our allocation of county councillors per district is based on the forecast electorates for each district. We have concluded that the allocation of 57 councillors outlined in the table above is accurate and will provide for a division pattern that best reflects our statutory criteria.

Division boundaries consultation

32 We received 48 submissions in response to our consultation on division boundaries. These included county-wide proposals from Worcestershire County Council. The remainder of the submissions provided localised comments for divisions arrangements in particular areas of the county.

33 The Council scheme provided a pattern of two-councillor divisions for the borough of Redditch and a uniform pattern of one-councillor divisions for the remainder of the districts in Worcestershire. We carefully considered this proposal and were of the view that it would broadly reflect community identities and ensure good electoral equality.

34 Therefore, our draft recommendations are broadly based on the Council's proposals. However, our recommendations also take into account local evidence that we received, which provided further evidence of community links and locally recognised boundaries. In some areas we considered that the proposals did not provide for the best balance between our statutory criteria and so we identified alternative boundaries.

35 We undertook an in-person tour of Worcestershire. This tour of Worcestershire helped us to decide between the different boundaries proposed.

Draft recommendations

36 Our draft recommendations are for five two-councillor divisions and 47 one-councillor divisions. We consider that our draft recommendations will provide for good electoral equality while reflecting community identities and interests where we received such evidence during consultation.

37 The tables and maps on pages 8-28 detail our draft recommendations for each area of Worcestershire. They detail how the proposed division arrangements reflect the three statutory⁵ criteria of:

- Equality of representation.
- Reflecting community interests and identities.
- Providing for effective and convenient local government.

38 A summary of our proposed new divisions is set out in the table starting on page 37 and on the large map accompanying this report.

39 We welcome all comments on these draft recommendations, particularly on the location of the division boundaries, and the names of our proposed divisions.

⁵ Local Democracy, Economic Development and Construction Act 2009.

103 We are providing revised electoral parish arrangements for Kidderminster parish.

Draft recommendations

Kidderminster Town Council should comprise 18 councillors, as at present, representing 10 wards:

Parish ward	Number of parish councillors
Aggborough North	1
Aggborough South & Hill Grove	1
Blakebrook & Habberley South	3
Broadwaters	3
Foley Park & Hoobrock	2
Franche & Habberley North	3
Greenhill	1
Offmore & Comberton	2
Spennells	1
Sutton Farm	1

104 We are providing revised electoral parish arrangements for Kidderminster Foreign parish.

Draft recommendations

Kidderminster Foreign Parish Council should comprise seven councillors, as at present, representing two wards:

Parish ward	Number of parish councillors
Kidderminster Foreign North	4
Kidderminster Foreign South	3

2024

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	1	2	31	1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31	1	2	3	25	26	27	28	29	1	2	31	1	2	3	4	5	6	28	29	30	1	2	3	4

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6	28	29	30	31	1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3	25	26	27	28	29	30	31

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30	29	30	31	1	2	3	4

- Town Council
- Planning Committee
- Finance & Overview Committee
- Staffing Committee
- Services Committee
- Town Hall Committee
- Events Committee

2025

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
29	30	31	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	1	30	31	1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31	1	23	24	25	26	27	28	1	23	24	25	26	27	28	29	27	28	29	30	1	2	3

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	1	2	3	1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	1	2	3	4	5	6	28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6	28	29	30	31	1	2	3

- Town Council
- Planning Committee
- Finance & Overview Committee
- Staffing Committee
- Services Committee
- Town Hall Committee
- Events Committee

Service Level Agreements**Between: Kidderminster Town Council and Wyre Forest District Council**

Service	Date commenced	Expiry Date	Cost 23/24 (Excl. VAT)	Budget 24/25
IT	01.04.2019	31.03.2024	£27,430	£29,200
Facilities	01.04.2019	31.03.2024	£10,490	£11,500
Finance	01.04.2019	31.03.2024	£36,510	£29,000
Legal	01.04.2019	31.03.2024	£7,440	£8,150