

KIDDERMINSTER TOWN COUNCIL
Minutes of the Staffing Committee of Kidderminster Town Council
held in the Stourport Room, Wyre Forest House
on Thursday 14th September 2023 at 6:00pm

Present:

Councillors:

- Smith (Chair)
- Bishop
- Dyke
- Phillips (sub Hopkins)
- Rook

In Attendance:

- L. Jakeman, Chief Executive

S.006 **APOLOGIES FOR ABSENCE**

Cllr Hopkins

S.007 **DECLARATIONS OF INTEREST**

Nil.

S.008 **MINUTES**

RESOLVED: That the minutes of the Staffing Committee meeting held on Tuesday 11th July 2023 were a correct record and duly signed by the Chair.

S.009 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

(Note: While the discussions are confidential the decisions made are documented for the public record)

S. 010 **STAFFING**

Members received a summary report from the CEO on general staffing matters/ terms of service and associated personnel issues.

Members discussed and considered a number of workforce related matters including:

- Recruitment
- Employment contracts
- Staffing Structure
- Operations Capacity

RESOLVED: to forward a confidential report to the next meeting of the Full Town Council that provides a summary of the discussions; any delegated decisions made and any recommendations that require approval by the Town Council.

Meeting closed 7:15 pm

DRAFT