

**KIDDERMINSTER TOWN COUNCIL  
FINANCE AND OVERVIEW COMMITTEE**

**Minutes of the meeting held on Wednesday 26<sup>th</sup> July 2023 at 6:00pm  
In the Kidderminster Room, Wyre Forest House**

**Present:** Councillors:  
Juliet Smith (Chair)  
Darren Chambers (Vice Chair)  
Fran Oborski  
Bill Hopkins (substituting for Cllr Ross)  
Mr L Jakeman, Chief Executive

**Absent:** Nil

F001/23-24 **APOLOGIES FOR ABSENCE**

Councillors:  
David Ross  
Helen Dyke

F002/23-24 **DECLARATIONS OF INTEREST**

Nil.

F003/23-24 **PUBLIC QUESTION TIME**

Nil

F004/23-24 **MINUTES**

**RESOLVED:**

That the minutes of the previous meeting held on Wednesday 29<sup>th</sup> March 2023 be approved as a true record and that they be signed by the Chair.

F005/23-24 **ACCOUNTS PAID**

Members received a report detailing income and expenditure from 1<sup>st</sup> April 2023 to 30<sup>th</sup> June 2023 and **RESOLVED:**

To approve payments totalling £271,565.99 From 1<sup>st</sup> April 2023 to 30<sup>th</sup> June 2023.  
(TC/11/23-24)

F006/23-24 **BUDGET REVIEW REPORT**

Members received and considered a summary budget report, as at 30<sup>th</sup> June 2023.  
(TC/12/23-24)

F007/23-24 **INTERNAL AUDIT**

a. Members received and considered The Annual Internal Audit Report and any recommendations that was previously circulated at the Town Council meeting on 21<sup>st</sup> June 2023.

(TC 05 23-24)

b. Members received and considered a report on the effectiveness of the Internal Audit and **RESOLVED:**

- i) To confirm that a satisfactory review the effectiveness of the Internal Audit had been undertaken.

And

- ii) To confirm the appointment of Wyre Forest District Council as the Town Council's internal auditor for 2023/24.

(TC13 23-24)

F008/23-24 **RISK MANAGEMENT**

Members considered a report and a draft Risk Management Schedule.

(TC14 23-24)

**RESOLVED:**

To approve the draft Risk Management Schedule.

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Meeting ended at 6.30pm