KIDDERMINSTER TOWN COUNCIL

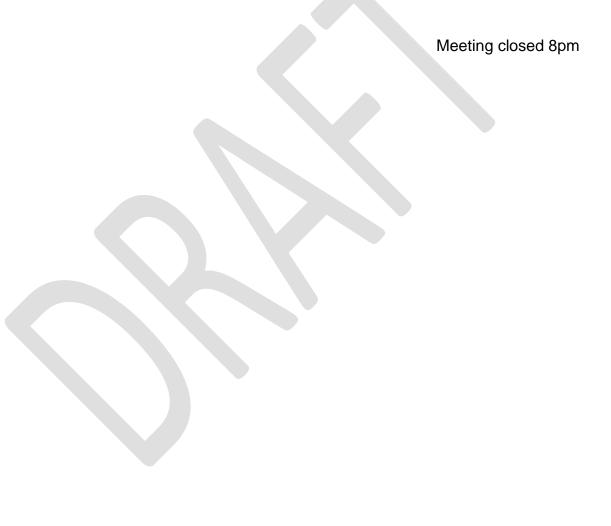
Minutes of the Staffing Committee of Kidderminster Town Council held in the Rock Room, Wyre Forest House on Tuesday 11th July 2023 at 6:00pm

| | Present: |
|--|---|
| | Councillors: Smith (Chair) Bishop Dyke Hopkins |
| | In Attendance: L. Jakeman, Chief Executive C Moseley, Fletcher Associates |
| S.001 | APOLOGIES FOR ABSENCE |
| | Cllr Rook. |
| S.002 | DECLARATIONS OF INTEREST |
| | Nil. |
| S.003 | MINUTES |
| | RESOLVED: That the minutes of the Staffing Committee meeting held on Wednesday 8 th March 2023 were a correct record and duly signed by the Chair. |
| S.004 | EXCLUSION OF THE PRESS AND PUBLIC |
| | RESOLVED: In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, RESOLVED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded. |
| | (Note: While the discussions are confidential the decisions made are documented for the public record) |
| S. 005 | STAFFING |
| | Members received a summary report from the CEO on general staffing matters/ terms of service and associated personnel issues. |
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| Signed: | Date: |

Members discussed and considered a number of workforce related matters including:

- Staff departures / retirements
- Recruitment
- Employment contracts
- Staffing Structure

RESOLVED: to forward a confidential report to the next meeting of the Full Town Council that provides a summary of the discussions; any delegated decisions made and any recommendations that require approval by the Town Council.



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Signed: Date: