



KIDDERMINSTER TOWN COUNCIL

Annual Meeting & Mayor Making Ceremony Tuesday 16th May 2023 at 7.30pm In St George's Church, Kidderminster

To all Town Councillors,
You are hereby summoned to attend the Annual Meeting Of Kidderminster Town Council and Mayor Making Ceremony, to be held on **Tuesday 16th May 2023** in St George's Church at **7.30pm** for the transaction of the business detailed below:

Lee Jakeman
Chief Executive Officer
10 May 2023

Membership: Councillors K. Gale (Mayor), J. Aston, R. Bishop, D. Chambers, G. Connolly, H. Dyke, N. Gale, D. Hine, B. Hopkins, S. Miah, T. Muir, F. Oborski (MBE), J. Phillips, M. Rayner, S. Rook, D. Ross, J. Smith, E. Stokes.

Agenda

- 1. Election of the Town Mayor of Kidderminster for the municipal year 2023/24**
- 2. Election of the Deputy Town Mayor for the Municipal Year 2023/24**

(CEO Note: At this point members may wish to adjourn the remainder of the meeting until 6pm on Wednesday 21st June in the Council Chamber at Wyre Forest House).

- 3. Apologies for absence**
- 4. Declarations of interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

- 5. Public Question Time**

In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

6. Minutes

- a. To approve the minutes of the meeting of Kidderminster Town Council held on Wednesday 12th April 2023.
- b. To note minutes of the Planning Committee held on Tuesday 25th April 2023
- c. To note minutes of the Town Hall Committee held on Thursday 27th April 2023.
- d. To note minutes of the Services Committee held on Wednesday 10th May 2023.

Annual Reviews

7. Terms of Reference

To review the terms of reference for the following standing committees:

Planning Committee
Finance & Overview Committee
Staffing Committee
Services Committee
Town Hall Committee
Events Committee

8. Appointment of Members to Committees

To confirm the membership of the following committees:

Planning Committee
Finance & Overview Committee
Staffing Committee
Services Committee
Town Hall Committee
Events Committee

9. Policies

To review and adopt:

Standing Orders
Financial Regulations.

10. External Bodies

Review representation on or work with external bodies:

Worcestershire County Association of Local Councils (CALC)
Kidderminster Education Foundation (KEF)

11. Schedule of Meetings

To approve a schedule of meetings for the municipal year 2023/24.