

**KIDDERMINSTER TOWN COUNCIL  
Minutes of the Town Hall Committee  
Held in the Stourport Room, Wyre Forest House  
on Thursday 27<sup>th</sup> April at 6:00pm**

Present:

Councillors:

D. Ross (Chairman)  
E. Stokes (Vice-Chairman)  
F. Oborski MBE.  
B. Hopkins.

In Attendance:

Mr L. Jakeman, Chief Executive  
Matt Smith, Town Hall Manager

**TH.016 APOLOGIES FOR ABSENCE**

Councillor H Dyke

**TH.017 DECLARATIONS OF INTEREST**

Nil.

**TH.018 PUBLIC QUESTION TIME**

Members were informed that no public questions had been received.

**TH.019 MINUTES**

**RESOLVED:** That the minutes of the Town Hall Committee meeting held on Thursday 2<sup>nd</sup> February 2023 were a correct record and duly signed by the Chair.

**TH.020 TOWN HALL MANAGER'S REPORT**

Members noted the Town Hall Manager's report regarding the Town Hall activity and discussed elements of the report to confirm understanding.

**TH.021 TOWN HALL BUDGET**

Members noted a summary budget report as at 31<sup>st</sup> March 2023.

**TH. 022      TERMS OF REFERENCE**

**RESOLVED:** That the draft Terms of Reference issued with the agenda be recommended to Full Town Council for adoption.

**TH.023      PUBLIC BODIES**

**RESOLVED** That in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

**TH.024      CONTRACTS**

**Members considered the contents of a report relating to contracts. (TC/66/22-23)**

**RESOLVED:** To delegate to the CEO (in consultation with the Chairman of the Town Hall Committee) the authority to effect the 4 recommendations within the report.

