

**Kidderminster Town Council**

**Wyre Forest House**

**Finepoint Way**

**Kidderminster**

**Worcestershire**

**DY11 7WF**

**Tel: 01562 732680**

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| |  |  |  |  | | --- | --- | --- | --- | | **Open Spaces Booking Form** | | | | | **Before completing a booking form, please read the conditions of hire and hire charges.**  **Time for setting up and clearing MUST form part of your hire time.** | | | | | Full Name  ------------------------------------------------------------------ | | Contact No.  ----------------------------------------------------------- | | | Address  ------------------------------------------------------------------ | | Email  ----------------------------------------------------------- | | | Organisation  ----------------------------------------------------------------- ----------------------------------------------------------- | | | | | Charity or Commercial?  ----------------------------------------------------------------- ---------------------------------------------------------- | | | | | Arrival Date  ----------------------------------------------------------------- | | Time  ----------------------------------------------------------- | | | Departure Date  ------------------------------------------------------------------ | | Time  ---------------------------------------------------------- | | | Event Start Date  ----------------------------------------------------------------- | | Time  ----------------------------------------------------------- | | | Event End Date  ------------------------------------------------------------------ | | Time  ----------------------------------------------------------- | | | Purpose of Hire  ---------------------------------------------------------------------------------------------------------------------------------- | | | | | Which Area is Required? | | | | | St George’s Park | Baxter Garden’s | | Broadwater’s Park | | Other | | | | | I/We agree to comply with all instructions given on behalf of the Council’s Chief Executive / Public Realm and Operations Manager and that on acceptance thereof by the Council this application and the Conditions of Letting shall be deemed to be a contract between myself/ourselves and the Council. | | | | | **50% of the hire fee is required to secure the booking along with this booking form.**  **Full payment is required 14 days before the booking.**  Payment details below can direct into our bank account:  Barclays Sort Code: 20-46-06  Account Number: 30880450  Ref: (date of booking) | | | | | Date  ------------------------------------------------------------- | | | | | Signed  ---------------------------------------------------------------- | | Printed  ------------------------------------------------------------- | | |  |  | |