**KTCE/02/22-23**

**KIDDERMINSTER TOWN COUNCIL**

**Minutes of the Events meeting of Kidderminster Town Council**

 **held in the Council Chamber, Wyre Forest House**

**on Thursday 16th March 2023 at 6:00pm**

Present:

Councillors:

Bishop (Vice Chair)

Connolly

Hine

Hopkins

Miah

Phillips (substituting for Cllr N. Gale)

Rayner

In Attendance:

Mr L. Jakeman, Chief Executive

E010/22-23 **APOLOGIES FOR ABSENCE**

N Gale – unwell.

E011/22-23 **DECLARATIONS OF INTEREST**

 Nil.

E012/22-23 **PUBLIC QUESTION TIME**

Members were informed that no public questions had been received. There being no members of the public present the meeting continued.

E013/22-23 **MINUTES**

Members approved the minutes of the Events & Services Committee meeting held on Thursday 3rd November 2022.

E014/22-23 **REMEMBRANCE SUNDAY**

Members considered forming a working group to meet with appropriate stakeholders and confirm outline arrangements for Remembrance Sunday.

**RESOLVED:** To form a working group to confirm arrangements for Remembrance Sunday comprising Councillors Gale, Miah, Bishop and Hopkins.

AND

To approve the Terms of Reference without amendment.

E015/22-23 **CHRISTMAS LIGHTS**

Members considered draft terms of reference for a working group to prepare proposals for the Christmas Lights Switch-on Event.

**RESOLVED:**

To form a working group to confirm arrangements for the Christmas Lights Switch-on Comprising Councillors N Gale, Miah, Hine, Rayner and Hopkins.

AND

To approve the Terms of Reference without amendment.

E016/22-23 **CORONATION GRANT FUNDING APPLICATIONS**

Members considered applications to the Town Council Coronation Grant Funding Scheme (£1,800).

**RESOLVED:** Members awarded the grants to the following organisations to support community activities to be held over the extended weekend (6th - 8th May) to celebrate the forthcoming Coronation:

|  |  |
| --- | --- |
| **Group/Applicant**  | **Amount**  |
| Kidderminster Baptist Church – Franche  | £250  |
| The Gables Rest Home  | £75 |
| Friends of Springfield Park  | £325  |
| St Peter’s Community Church  | £275 |
| Blakebrook Kidderminster  | £200  |
| Foley Grange Care Home  | £125 |
| Friends of Brinton Park  | £325  |
| St John’s Social Club  | £ 225 |

E017/22-23 **EVENTS 2023/24**

Members received an initial notification from Wyre Forest District Council that £10k of grant funding would be available to Kidderminster Town Council to fund additional arts/culture events. Formal notification which will include any terms and conditions and payment delivery have not yet been received.

Members considered Town Council events that might take place in 2023/24. Considering the additional £10k of funding anticipated from Wyre Forest District Committee members were of the view that it would be beneficial to defer the matter of identifying additional Town Council sponsored/co-ordinated events until receipt of the formal notification. Furthermore, members were generally of the view giving some time to consider having some theme running through events, or at least a co-ordinated approach with other groups or activities in the community that might be in the pipeline would be beneficial. Members agreed to forward any initial ideas to the CEO for collation (and share with other members of the Committee) and asked that the CEO call an extraordinary meeting of the Events Committee once formal notification of grant terms and any conditions was received from the District Council and once committee members had an opportunity to provide some initial input as to the possibilities for Arts and Crafts events.

E018/22-23 **TERMS OF REFERENCE**

Members considered a draft Terms of Reference to be recommended to Full Town Council for adoption.

**RESOLVED:** To recommend to Full Town Councilthat draftTerms of Reference presented at the meeting without amendment be adopted.

Meeting closed at 7:00pm