

**KIDDERMINSTER TOWN COUNCIL**  
**Minutes of the Town Hall Committee**  
**Held in the Stourport Room, Wyre Forest House**  
**on Thursday 2<sup>nd</sup> February 2023 at 6:00pm**

Present:

Councillors:

E. Stokes (Vice-Chairman)  
F. Oborski MBE.  
H. Dyke.  
B. Hopkins.  
J. Smith

In Attendance:  
Mr L. Jakeman, Chief Executive

**TH.008 APOLOGIES FOR ABSENCE**

Councillor D. Ross (Chairman)

**TH.009 DECLARATIONS OF INTEREST**

Nil.

**TH.010 PUBLIC QUESTION TIME**

Members were informed that no public questions had been received.

**TH.011 MINUTES**

**RESOLVED:** That the minutes of the Town Hall Committee meeting held on Thursday 27<sup>th</sup> October 2022 were a correct record and duly signed by the Chair.

**TH.012 TOWN HALL MANAGER'S REPORT**

Members noted the Town Hall Manager's report regarding Town Hall maintenance and the redevelopment project. the facilities management. update.

**TH.013 TOWN HALL COMMERCIAL ACTIVITY**

Members noted the content of the Town Hall Commercial Activity report.

**TH. 014 TOWN HALL BUDGET SUMMARY**

Members noted the content of the Town Hall Budget Summary. Members noted that there were a number of individual budget lines that were overspent but that these were compensated by other budget lines being underspent and that the overall spend was within budget limits.

**TH. 015 TOWN HALL REFURBISHMENT PROJECT**

Members were advised that there was little to add than that covered in the Town Hall Managers Report earlier other than that the CEO had attended a final Design Team meeting on Wednesday 1<sup>st</sup> February to finalise the scope of the project within agreed budgets and timescales. Members were advised that the Full Town Council will be asked to approve the final specification at its meeting scheduled for 23<sup>rd</sup> February 2023.

Meeting closed at 6:55pm

DRAFT