

**KIDDERMINSTER TOWN COUNCIL**

**Minutes of the Services Committee meeting of Kidderminster Town Council held in the Council Chamber, Kidderminster Town Hall on Wednesday 8<sup>th</sup> February 2023 at 6:00pm**

Present:

- Cllr J. Smith (Chair)
- Cllr R. Bishop (Vice Chair)
- Cllr K. Gale
- Cllr S. Miah
- Cllr M. Rayner

In Attendance:

- Mr L. Jakeman, Chief Executive
- Mr A. Stockhall, Public Realms & Operations Manager

**S021/22-23 APOLOGIES**

Cllr G. Connolly.

**S022/22-23 DECLARATIONS OF INTEREST**

Nil.

**S023/22-23 PUBLIC QUESTION TIME**

Nil.

**S024/22-23 MINUTES**

**RESOLVED:** That the minutes of the Services Committee meeting held on Wednesday 9<sup>th</sup> November 2022 were correct and duly signed by the Chair.

**S025/22-23 BUDGET SUMMARY**

Members noted a summary budget report in respect of the Services as at 31<sup>st</sup> January 2023.

**S026/22-23 PARK TRANSFER UPDATE**

Members received a report and considered a recommendation to extend the temporary grounds maintenance contracts to 31 December 2023.

**RESOLVED:** To extend the contract with M&BG for the grounds maintenance of the Town Council's three parks to 31<sup>st</sup> December 2023.

S027/22-23 **KIDDERMINSTER RING ROAD WATER FEATURE**

Members received a report regarding the use and purpose of the Kidderminster Ring Road Water Feature and recommended the following:

**RESOLVED:** To approve expenditure within the agreed budget (£3,500) in FY 2023/24 to repair and maintain the Water Feature.

And

Delegate to the Town Council's Operations Manager, the responsibility for producing a list of operating dates and times for the Water Feature and advertising, widely in advance of those dates, the significance of the Water Feature operating on those dates, at least annually and for approval by Services Committee.

S028/22-23 **GENERAL OVERVIEW REPORT**

Members received a General Overview report of recent activities and ongoing items. Councillor Rayner asked for some consideration be given to placing Tree Protection Orders on appropriate trees within Baxter Gardens.

**RESOLVED:** Members noted the report.

(Note: Cllr. Miah departed the meeting)

S029/22-23 **LENGTHSMAN SCHEME REPORT**

Members received a report on the Lengthsman Scheme and recommended the following:

**RESOLVED:** Members agreed the use of a temporary contractor/s to continue to undertake works under the current Lengthsman agreement

And

Agreed to advertise externally the position of a Lengthsman to commence 1<sup>st</sup> April 2023.

S030/22-23 **TERMS OF REFERENCE**

Members reviewed the Terms of Reference for the Services Committee for municipal year 2023/24 and that they be recommended to Full Town Council.

19:15 meeting closed

-----END-----