

KIDDERMINSTER TOWN COUNCIL

Minutes of the Events meeting of Kidderminster Town Council held in the Council Chamber, Kidderminster Town Hall on Thursday 3rd November 2022 at 6:00pm

Present:

Gale (Chair)

Bishop

Connolly

Hine

Hopkins

Oborski (substituting for Cllr Miah)

Dyke (substituting for Cllr Rayner)

In Attendance:

Mr L. Jakeman, Chief Executive

E001/22-23 APOLOGIES FOR ABSENCE

Apologies received from Councillor Miah and Cllr Rayner, noted.

E002/22-23 DECLARATIONS OF INTEREST

Nil.

E003/22-23 PUBLIC QUESTION TIME

Members were informed that no public questions had been received.

E004/22-23 MINUTES

Members approved the minutes of the Events & Services Committee meeting held on Thursday 21st April 2022.

E005/22-23 REMEMBRANCE SUNDAY

Members considered an update regarding the programme for and the preparations being made in respect of the Remembrance Parade and Service scheduled for Sunday 13th November 2022.

RESOLVED: To noted that suitable arrangements are being made by the Town Council with support from partner organisations to deliver an event that marks Remembrance Sunday in a traditional fashion.

E006/22-23 CHRISTMAS LIGHTS SWITCH ON

Members considered a report that provides an overview of arrangements being made for the switching on of the Town's Christmas Lights on Saturday 19th November 2022.

RESOLVED: To note that suitable arrangements are being made for a Christmas Lights Switch On event on Saturday 19th November and further delegates to CEO to finalise arrangements for the delivery of a suitable event.

E007/22-23 EVENTS 2023/24

Members discussed events at length. They noted that the Town Hall would be closed during 2023 and 2024 and that this would limit the opportunity for the Town Council to host events. It was further noted that there was a grant application pending with the UK Shared Prosperity Fund which seeks to fund up to 80 'Town Hall on Tour' activities and events over 2-years from 1 April 2023. Any planning for 'Town Hall on Tour' events would be subject to the grant application outcome. Notwithstanding that members were of the view that a small number of 'regular' events should still be planned for 2023, regardless of external grant funding.

RESOLVED: A draft events programme for the FY 2023/24 should include the following:

- a. A Coronation Celebration event.
- b. Remembrance Sunday parade and civic reception.
- c. Christmas Lights Switch On.
- d. Santa on Tour.

In discussing the draft events programme members were of the general view that a revised draft Terms of Reference for the Events Committee should be considered before the end the current civic year.

E008/22-23 BUDGET

Members received a budget summary (as at 30th September 2022). It was noted that the budget summary included largely Services Committee information. This was a consequence of the split of the Events & Services Committee into 2 separate committees in July 2022.

RESOLVED:

- a. To note the budget summary

AND

b. To recommend to the Finance & Overview that the Events budget be set at £8,300 for FY 2023/24 to support the following events:

- Coronation Celebrations - £1,800
- Remembrance Sunday - £1,000
- Christmas Light Switch On - £3,500
- Santa on Tour - £2,000

E009/22-23 Photography Competition

Members received a report following the 'Celebrate Kidderminster' Photography Competition.

Members were informed that the competition had received several entries. The three winning entries would receive Amazon vouchers ranging from £75 to £25. The winners would be invited to a presentation by the Mayor on Saturday 26th November in the Mayor's Parlour and be invited to a tour of DT Studios.

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