

KIDDERMINSTER TOWN COUNCIL
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2nd November 2022

The meeting of the **SERVICES COMMITTEE** will be held in the **COUNCIL CHAMBER, KIDDERMINSTER TOWN HALL** on **WEDNESDAY 9TH NOVEMBER 2022** at **6:00PM** when Members are summoned to attend.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Lee Jakeman', is written over a light blue circular stamp.

Lee Jakeman
Chief Executive

Membership: Councillors: J. Smith, R. Bishop, G. Connolly, S Miah and M. Rayner.

SERVICES COMMITTEE AGENDA – WEDNESDAY 9TH NOVEMBER 2022

1. Apologies

2. Declarations of interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Public Question Time

In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Members of the public will be called in order of receipt of notice of their intention to speak. Please email townclerk@kidderminstertowncouncil.gov.uk or telephone 01562 732680 to give your name and an indication of the topic you intend to raise.

4. Minutes

4.1. To approve the minutes of the meeting of Services Committee held on Thursday 8th September 2022.

5. Public Realm and Operations Manager Reports:

5.1. St George's Paddling Pool

To receive a report. To provide key issues, information, and consideration to the Services Committee for the future provision of the St George's Paddling Pool.

(TC/25/22-23)

5.2. Grit Bin Policy

To receive a report. To provide key issues, information, and consideration for the Services Committee to adopt Grit Bin Policy.

(TC/26/22-23)

5.3. Outdoor Markets

To note, Licence completed on an initial three-year period. Public Realm and Operations Manager to oversee contract.

5.4. Parks Transfers from Wyre Forest District Council (Baxter Gardens, Broadwaters and St Georges Parks)

To receive any updates and to note, Heads of Terms agreed, WFDC Legal team have drafted the documentation and the CPSE (Commercial Property Standard Enquiries) 121 Solicitors (KTC Legal representation) received documentation week commencing 31st October. Date for completion expected shortly.

6. Budget Review/Estimate 2023/24

To consider in-year budgets and estimates for FY 2023/24. Members will be asked to confirm budget recommendations for FY 2023/24 for consideration by the Finance & Overview Committee.

(TC/27/22-23)

KIDDERMINSTER TOWN COUNCIL

Minutes of the Services Committee meeting of Kidderminster Town Council held in the Council Chamber, Kidderminster Town Hall on Thursday 8th September 2022 at 6:00pm

Present:

Cllr J. Smith (Chair)
Cllr R. Bishop
Cllr G. Connolly
Cllr F. Oborski (substitute)

In Attendance:

Mr L. Jakeman, Chief Executive
Mr A. Stockhall, Public Realms & Operations Manager

S001/22-23 ELECTION OF CHAIRMAN

RESOLVED: That Councillor Juliet Smith be Chairman of the Services Committee for 2022/2023.

S002/22-23 ELECTION OF VICE CHAIRMAN

RESOLVED: That Councillor Rose Bishop be Vice Chairman of the Services Committee for 2022/2023.

S003/22-23 APOLOGIES

S. Miah – Other Commitment.
M. Rayner – Other Commitment.

S004/22-23 DECLARATIONS OF INTEREST

Nil

S005/22-23 TERMS OF REFERENCE

Members considered draft Terms of Reference and recommendations for consideration by the Full Town Council.

RESOLVED: To operate under the draft Terms of Reference presented at the meeting (subject to the inclusion of the water feature) and recommend to Full Town Council the draft Terms of Reference at its next full council meeting.

S006/22-23 **PUBLIC QUESTION TIME**

Nil.

S007/22-23 **REPORT ON KIDDERMINSTER RING ROAD WATER FEATURE**

Members considered a report from the Public Realm and Operations Manager on for the future provision of the Water Feature.

RESOLVED: To recommend Option 2 presented in the report (extract below).

Proposal Option Two:

To raise the height of the top water supply pond with a new brick edging with a fibreglass pool lining.

Repair leak on the supply pipe.

To recommend that the bottom sump be emptied and cleaned out of all debris to increase its water holding capacity. Recommended this to be done every other year (it can be checked for any potential leaks at the same time)

Objective

These works in conjunction with the reduction in the waterfall flow rates (to reduce splashing and over all water loss) and the slightly adjusted on / off times, will help the feature to remain working in its full capacity for longer periods of time before a top up of the lower sump is required.

Cost of repairs

Raise the height of the top water supply pond, fibreglass, and repair £1,736.33

Clean debris from bottom of sump pool

£1000 (Every other year)

Service and fill tank 5 x visits

Estimated £1000

Estimated Total

23/24 - £3,736.33

24/25 - £1000

S008/22-23 **REPORT ON ST GEORGE'S PADDLING POOL**

Members considered a report from the Public Realm and Operations Manager to agree to a full inspection of the pool to identify the current condition and potential defects.

RESOLVED: That UK Dive Works Ltd undertake an inspection to confirm the current condition of the pool and fully cost any potential defects (Cost £1,125 via budget K004 21022).

S009/22-23 **RISK ASSESSMENTS REPORT**

Members considered a report to adopt Public Realm and Operations Risk Assessments in accordance with Kidderminster Town Council Health and Safety Policy.

RESOLVED: To adopt the Public Realm and Operations Risk Assessments presented.

S010/22-23 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

(Note: While the discussions are confidential the decisions made are documented for the public record)

S011/22-23 **MARKET OPERATIONS LICENCE**

Members considered a report recommending to formally agree that Kidderminster Town Council takes on the licence to operate a market in the town Centre and authorises the Chief Executive to sign the licencing agreement produced by Wyre Forest District Council.

RESOLVED: To authorise the Chief Executive to sign the Licence for the Town Council to operate the Kidderminster Town Centre Market from 1 October 2022 for a period of 3 years.

AND

Authorise the Chief Executive to negotiate a temporary arrangement with a suitable operator to operate the Market from 1 October 2022 (*for a period not exceeding 12 months and noting that financial regulations will need to be waived to ensure a continuity of service in the immediate future.*)

-----END-----

Kidderminster Town Council

Agenda Item 5.1 St George's Paddling Pool

Adam Stockhall – Public Realm and Operations Manager

November 2022

1. Aim

To provide key issues, information, and consideration for the Services Committee to consider the long-term future of St George's paddling pool.

2. Background

In 2016, Wyre Forest District Council transferred the ownership of the paddling pool to Kidderminster Town Council (KTC), with the decision that KTC would continue to provide this valuable service to the community.

The pool has continued to operate during KTC tenure with the exception being 2020 which remained closed due to the Covid outbreak.

3. Current Position

The paddling pool is operational during the hours of 10.00-17.30, seven days a week during the six-week summer holidays and is currently managed by a third-party contractor, RNA Heating.

Several repairs were needed on the pool before it could open. This included removing blockages to the drainage system, repairing both the damaged pool surface and surround, and 4 x coats of specialist waterproof paint.

Repairs were only intended to be short-term and will require extensive upgrade and refurbishment before the pool can safely re-open.

4. Condition Survey

We had a Conditional Survey conducted on the 04/10/22 by UK Diveworks, who specialise in underwater swimming pool repairs and maintenance to both domestic and commercial pools (report attached).

A number of serious defects and upgrades are highlighted within this report, and considerations will need to be agreed before re-opening can take place.

5. Consider Health and Safety Risks

- **Chemical Dosing and Circulation**
- **Chemical**

St George's does not have an automatic dosing system installed like Stourport Riverside and Brinton Park, and therefore the pool must be manually dosed using a chemical called Sodium Hypochlorite (Chlorine).

The risk is therefore much higher with ensuring steady and consistent chemical balancing and the risk is much higher to public, with the most commonly reported recreational water illness being diarrhea, often caused by germs such as E.Coli, norovirus, and Cryptosporidium.

Industry standards states:

“Swimming Pool Water Treatment and Quality Standards for Pools and Spas” by the Pool Water Treatment Advisory Group, advises that manual dosing is rarely justified in non-domestic pools, that automatic dosing is best for all pools, and essential for public pools.

- **Circulation**

St George's does not have any type of automatic circulation system installed like Stourport Riverside and Brinton Park and therefore does not provide any circulation for the pool water, any chemicals added will not evenly distribute throughout the pool water and therefore will not be able to entirely disinfect the pool, and heightening the risk to human health.

To note, risk assessments referencing chemical pool dosing and circulation will be of high risk due to lack of controls, only by installing efficient dosing and circulation systems will this reduce the risk.

- **Pool Surface**

Currently St George's surface is of poor standard and requires full refurbishment to remove any defects, uneven surfaces and reduce any potential contamination caused by flaking paint and concrete. Temporary repairs will continue only to mask the poor surface and be off further cost for the years ahead without resolving the issue.

To note risk assessments referencing pool surfaces and surrounds presently will be of medium/high risk due to surface and the potential to cause injury/ill health, only by installing a more suitable surface will this reduce the risk.

6. Quotation

- St George's Paddling Pool – Upgrade and refurbishment (Quote attached).

Total £91,566

Price does not include 4 x 2m brick-built plant room and electrical supply and connections.

Relevant Planning permission may be needed.

Estimation only Plant room £5,000 - £10,000.

Estimation only Electrical supply and installation £2,000 - £3,000.

Estimated to include plant room and electrics.

Total £104,566

- St Georges Paddling Pool – De-commission.
- **Removal**

To break out existing paddling pool/slabbed areas, cap drainage and blank water feed, to include all sight safety and removal of materials.

£4900.00

- **Reinstate Ground**

To reinstate the broken-out pool area with topsoil and seed, leaving existing fence for 2 – 3 months to allow grass to establish and then remove steel fence, at an agreed time, to include all site safety.

£4200.00

Total £9,100

7. Running costs

2022 running costs higher than previous year due to longer running time and extreme weather which resulted in higher labour and chemical costs.

| Paddling Pool Operating Costs | | | |
|-------------------------------|---|-----------------------------------|---------|
| | Running Costs | Maintenance Costs | Total |
| 2021 | £4,066 | £0 | £4,066 |
| 2022 | 3 rd party operating costs £9,500 | Repairs and maintenance £3,500 | £13,000 |

To note if work is agreed, the pool will still be reliant on 3rd party operators to manage the pool with estimated running costs to be in the region of £5-10k annually. Refurbishment and Upgrade is to remove all associated risks.

8. Option Summary

Options include

- St George's Paddling Pool - Upgrade and refurbish

Total cost £104,566

- St George's Paddling Pool - Removal

Total cost £4,900

- St George's Paddling Pool - Reinstate Ground

Total cost £4,200

9. Recommendation

It is my recommendation for the removal of the pool and reinstate the ground.

Justification for recommendations

- Costs outweighing the benefits.
- Expensive upgrade and refurbishment.
- Expensive on-going operational and maintenance costs.
- Removes future risks and liability.
- Removes reliance on 3rd party contractors.



UKDIVEWORKS

Conditional Survey

| | |
|------------------------|---|
| Location: | St Georges Paddling Pool |
| Client: | Adam Stockhall Kidderminster Town Council |
| Date of Survey: | 04/10/2022 |
| UKDW Surveyor: | Andrew Wilkins |

All areas inspected and detailed in this report are relevant to the date and time shown above only.

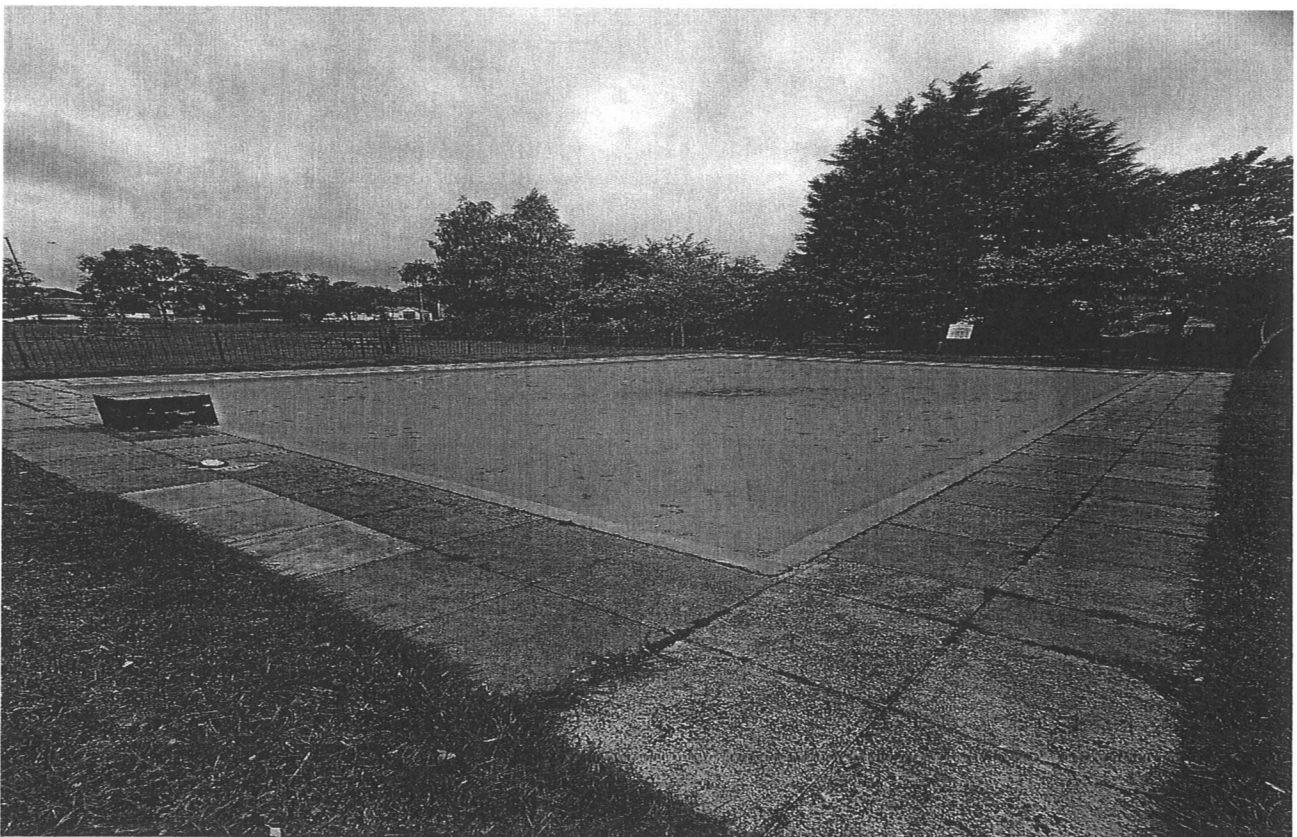
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1 Pool Specifications

1.1 Paddling Pool

| | |
|-----------------------------|---|
| Length: | 15M |
| Width: | 10M |
| Wall Depth: | 150mm - Depth within centre of pool 0.45M |
| Surfaces: | Screed and painted finish |
| Light fittings: | There are 0 underwater lights fitted |
| Outlets/inlets: | There is no circulation system present |
| Overflow: | N/A |
| Steps/Ladders: | N/A |
| Lane markers: | N/A |
| Expansion Joints: | N/A |
| Anti-Drowning System | N/A |



2 Introduction

UK Diveworks were instructed by Adam Stockhall of Kidderminster Town Council, to conduct a condition survey of St Georges Paddling Pool.

3 Pool tank construction

The pool tank is constructed of concrete with screed and painted in a light blue using choline based paint.

4 Survey Findings

Main Pool - Defects Overview

- Multiple areas of delaminated light blue paint throughout the floor.
- Screed exposure
- Stainless Steel Drain cover not secured with fixings
- No circulation system to the paddling pool – high risk of bacterial infection to pool users
- Screed break down in various locations
- Movement to poolside paving slabs.
- Separation of poolside paving slabs to pool structure
- Open main drain to base of pool which can hold stagnant and bacterial risk
- 1 area of delaminated paint to wall area
- Cracking to paint from central pool drain to each corner of the pool structure (Possible expansion joint beneath)

5 Main Pool

5.1 ladders

There are no ladders installed to the pool due to the entry step down only being 150mm in height. This is a safe access and egress for pool users.

5.2 Surfaces

The paddling pool tank has been laid to concrete screed over the foundation of the pool base and walls. Above this, there is a covering of chlorine based paint which on average is 2-3mm in thickness.

The chlorine paint is failing throughout the pool tank and is exposing the screed below.

In areas where the paint has failed, there is evidence of screed breakdown. The deepest breakdown of screed was gauged to 20mm in depth.

Chlorine paint is not known for its longevity of life and unfortunately in all cases that UK Diveworks have encountered this paint in a swimming pool setting, it has failed.

The breakdown of cement based product is generally caused by the acidity within the water that is in constant contact with the likes of grout, screed, render etc. Where the screed is exposed, and the fact that the paddling pool is being hand dosed with no circulation, it would suggest that the chemical that is placed in to the water is collecting in areas where the paint is no longer present and being allowed to break the cement screed down through acidic attack. Thus leaving pitted areas throughout the pool tank floor within the screed. It was noted that the majority of the screed break down has occurred around the central drain which is at the pools deepest location. Chemicals that have a heavier value than water will gather at the deepest point of the pool, which is again evident within the paddling pool tank.



Photo 1 – Screed and Paint breakdown around drain

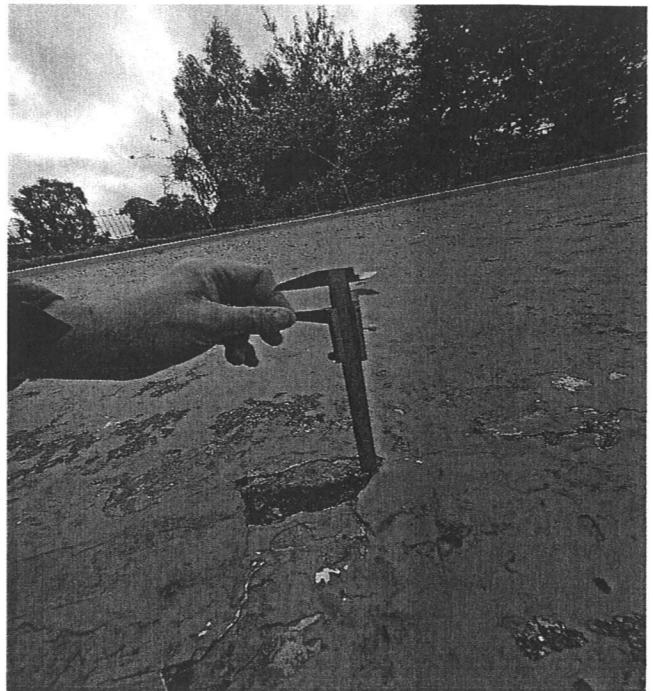


Photo 2 – Deepest Screed breakdown 20mm



Photo 3: Further Screed breakdown

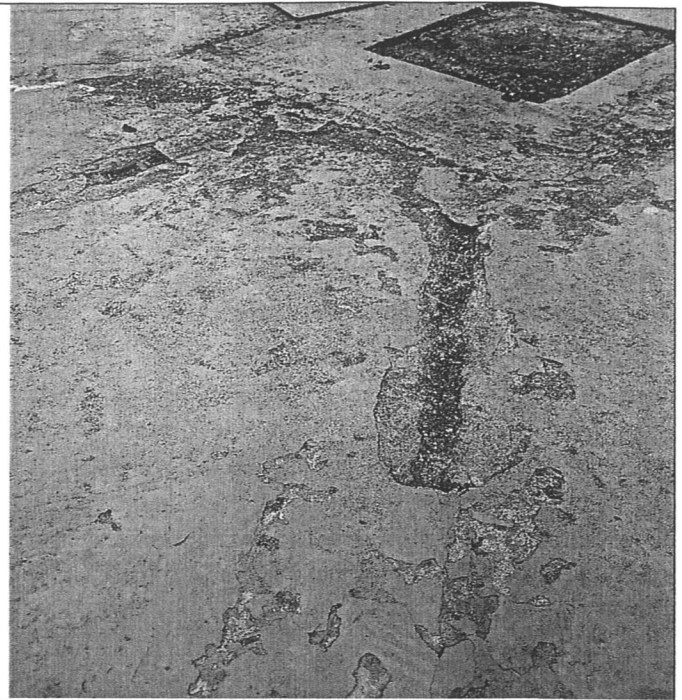


Photo 4: Further Screed breakdown surrounding deepest point of pool

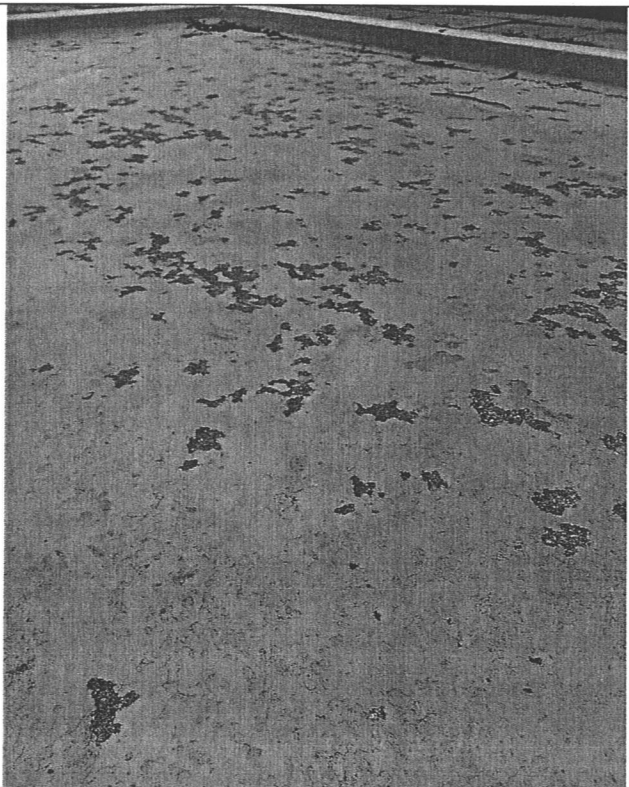


Photo 5: Delaminated paint throughout the pool tank



Photo 6: Pitting and delaminated paint example



Photo 7: 1 isolated paint delamination to the upstand wall of the pool tank



Photo 8: Example of paint delamination with screed below

Recommendation 1: Remove all existing paint and screed by way of scabbling. Prepare foundation concrete to allow for re-screeding. Re-screed the entire pool tank.

Beyond the re-screeding there is 2 options which will allow longevity of life to the pool tank.

- 1. Install a GRP lamination to all surfaces to seal, protect and finish the pool tank**
- 2. Install non slip tiling to all surfaces including walls**

5.3 Central drain to pool tank

To the centre location of the pool tank there is a stainless steel cover plate with circular hole perforations to the centre area of the plate. There are 8 fixings holes within the stainless steel plate.

Upon inspection, there were no fixings in place to secure the plate to the base of the pool tank.

There is a potential health and safety issue with this central drainage system in place. In almost all pools, the drain down process is managed through the circulation system to stop an open drain being opened up and having in contact with the pool water. There is no circulation system to act as a barrier to this within the paddling pool tank water.

Without understanding the drainage system that is present, UK Diveworks cannot comment further on the health and safety implications of an open drain scenario, therefore this should be correctly risk assessed and further advice from a water management company should be sourced.

It was discussed with Adam on site that a man hole cover played a part in the drain down of the pool and that there was likely to be a valve within the man hole chamber that controlled the flow of water during drain down.

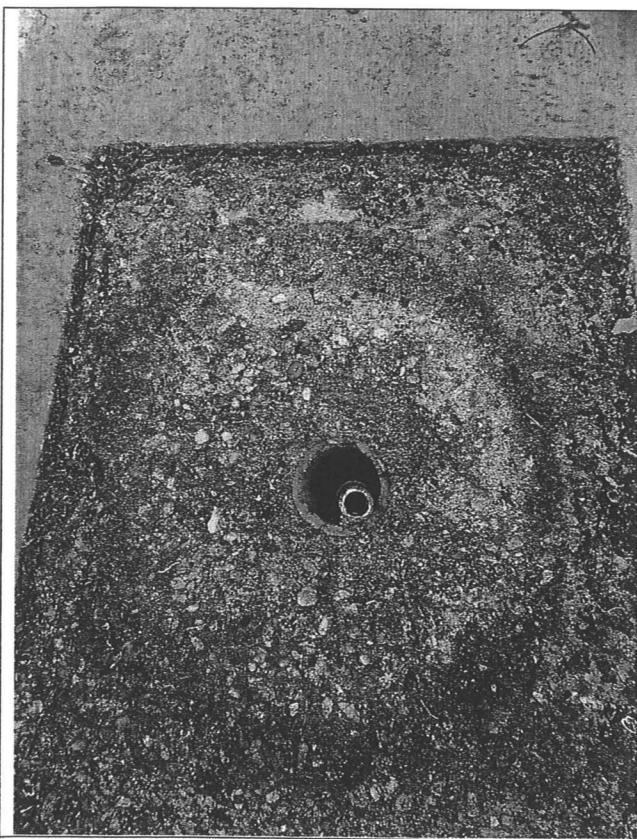


Photo 9: Central drain without cover over

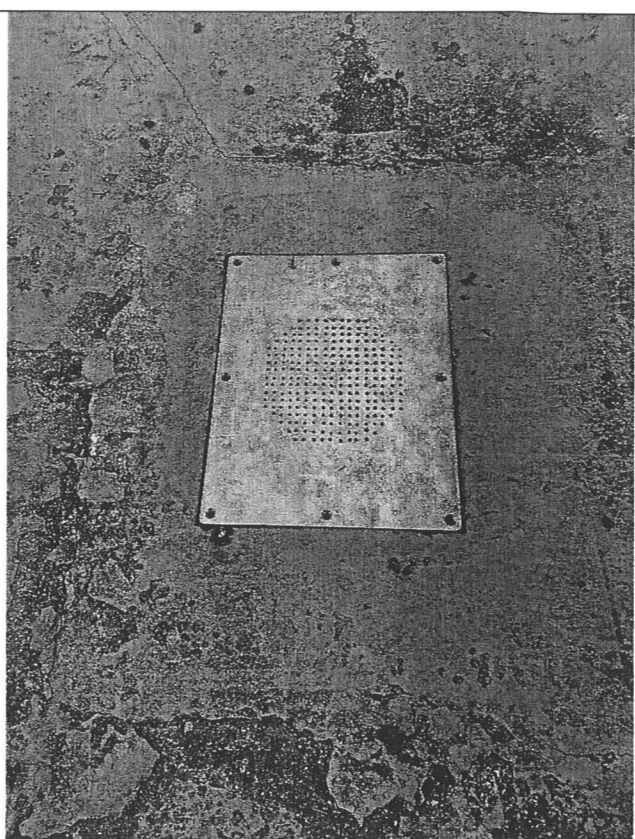


Photo 10: Central drain with cover over – no fixings present

Recommendation 2: Further investigation is required by a water management company to determine the impact of a potential open drain being connected to a pool tank.

Installation of a pool circulation system is recommended for future control of all water aspect including drain down.

Fix cover plate in place using stainless steel fixings

5.4 Poolside Walkways

The poolside is laid to paving slab which are 2 slabs wide. Beyond the paving slabs there is a grass surround with features such as raised flower beds and seating benches.

The paving slabs appear to be in good condition. There were 2 slabs noted to have cracks present.

The paving slab pointing was in a poor condition, allowing for vegetation growth to protrude up and on to the surface of the slab.

The bonding between pool tank and walkway slab has been compromised through what would appear as small ground movement. This has left a crack like indication in some areas of the pool surround at the bonding location.

Around the Water chamber located where the metal boxed water feed container is situated, there is cracking of the concrete and a drop in level, which is hazardous to pool users.

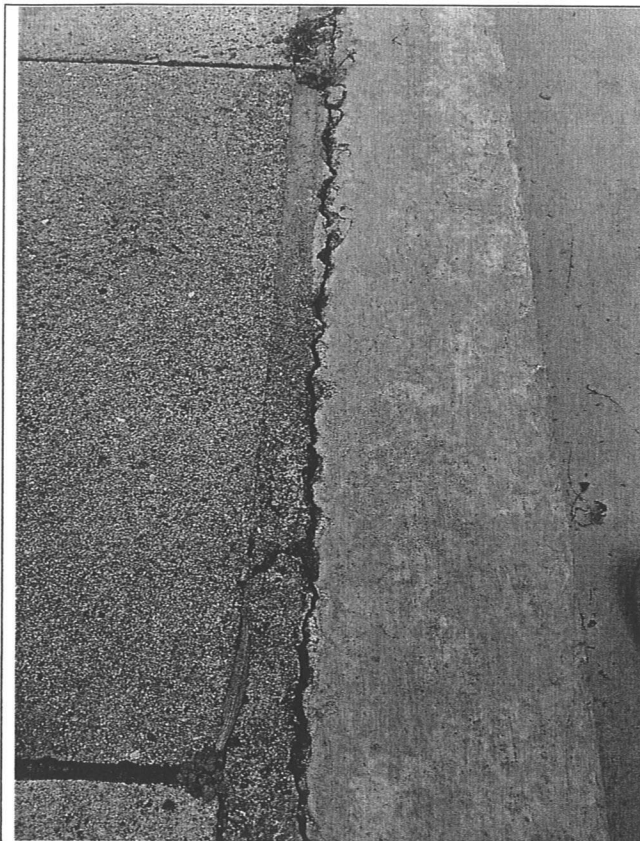


Photo 11: Debonding of pointing from pool tank



Photo 12: Cracked concrete and dropped levels – Hazardous to pool users



Photo 13: Missing pointing with vegetation growth

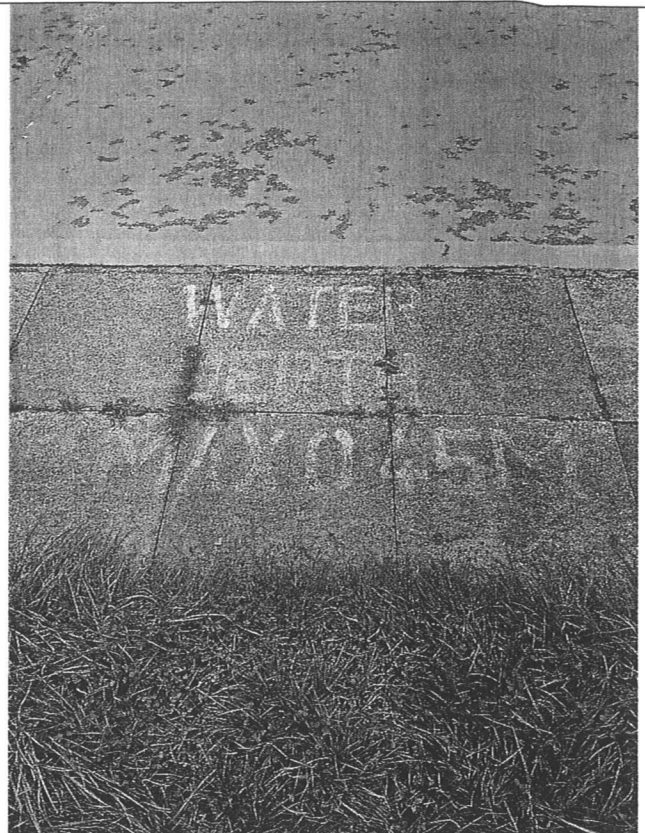


Photo 14: Painted markings to paving slabs - Faded

Recommendation 3; Lift and re-bed the paving slabs to the poolside walkways. Re-point the paving slabs and make a repair to the concrete surrounding the water chamber.

6 Circulation

The paddling pool has no circulation system to allow the water within the tank to be constantly moved. This issue is allowing dead spots within the pool where bacterial inhabitation can occur. There is also no continual dosing of the water which again increases the risk of water borne bacterial infection to pool users. SOP (Safe Operating Procedures) should be analysed and risk assessed to ensure that the health of pool users is not being compromised through lack of circulation and chemical dosing. Hand dosing really is becoming a thing of the past due to the risks involved with human error. An automatic dosing system is strongly recommended to ensure that water quality and recorded monitoring is available during pool use. The risks of Leptospirosis due to the pool being an outdoor pool that is open to animals such as rats is very real and with inadequate chemical dosing and circulation, there is a very high risk that disease and other bacterial infections can occur.

In conjunction with the lack of circulation, the pool is not circulating the hand dosed chemicals and therefore the chemicals are sitting within the deep area that is central and is eating away at the substrate.

Recommendation 4: Install a minimum of 4 inlets and 1 sump drain to the paddling pool to allow water flow throughout the pool. Also install an automatic dosing system. This option will require to have a brick built plant room to 1 corner of the paddling pool grassed area. The inlets should be installed central to the diagonal corner lines as possible. The sump drain should replace the central drain and be inset to the height of the pool floor.

7 Conclusion

St George's Paddling pool is in a poor condition with a high risk of bacterial infection to pool users through the lack of circulation and chemical dosing. The breakdown of screed along with the delamination of paint, makes the pool look un-inviting to persons that wish to use the pool.

Investment in to the pool is a must. The only other alternative is to fill the pool in and make use of the space for other outdoor activity. The paddling pool has the potential to be a well maintained and safe public area that can be enjoyed by many throughout the summer months. With proper investment and a company that has the know how to install the relevant equipment, complete the relevant works to the pool tank and ensure that the pool is brought up to date with health and safety requirements, this could be an asset to the community and to Kidderminster Town Council.

8 Recommendations

8.1 Paddling Pool

| Item | Recommendation |
|------------------|--|
| Recommendation 1 | <p>Recommendation 1: Remove all existing paint and screed by way of scabbling. Prepare foundation concrete to allow for re-screeding. Re-screed the entire pool tank. Beyond the re-screeding there is 2 options which will allow longevity of life to the pool tank.</p> <ol style="list-style-type: none"> 1. Install a GRP lamination to all surfaces to seal, protect and finish the pool tank 2. Install non slip tiling to all surfaces including walls |
| Recommendation 2 | <p>Further investigation is required by a water management company to determine the impact of a potential open drain being connected to a pool tank.</p> <p>Installation of a pool circulation system is recommended for future control of all water aspect including drain down.</p> <p>Fix cover plate in place using stainless steel fixings</p> |
| Recommendation 3 | <p>Lift and re-bed the paving slabs to the poolside walkways. Re-point the paving slabs and make a repair to the concrete surrounding the water chamber.</p> |
| Recommendation 4 | <p>Install a minimum of 4 inlets and 1 sump drain to the paddling pool to allow water flow throughout the pool. Also install an automatic dosing system. This option will require to have a brick built plant room to 1 corner of the paddling pool grassed area. The inlets</p> |

| | |
|--|---|
| | should be installed central to the diagonal corner lines as possible. The sump drain should replace the central drain and be inset to the height of the pool floor. |
|--|---|

All of the recommendations within this report can be completed by UK Diveworks Ltd. UK Diveworks carry out a wide range of remedial works to swimming pools including refurbishment, pool upgrades, plant room works and finishing works. If you require quotation for any element of the recommendations in this report, then please email Andrew Wilkins on andy.wilkins@ukdiveworks.co.uk

Kidderminster Town Council

Agenda Item 5.2 Grit Bin Policy

Grit Bin Provision

Adam Stockhall – Public Realm and Operations Manager

1. Aim

To provide key issues, information, and consideration for the Services Committee to agree the future provision for Grit Bins in Kidderminster.

2. Background

Events and Services Committee received report on 21st April 2022 (report attached), to discuss the current position with the installation of grit bins, details outlined in the report with a recommendation presented by the Public Realm and Operations Manager.

It was agreed with the Councillors present to maintain the services for the provision of grit bins, with the proviso there would be a formal procedure when requesting a grit bin.

3. Recommendation

- Adopt policy which outlines the process of requesting the installation of a grit bin and to maintain this service with an annual budget of £1000. **Grit Bin Policy attached.**

4. Timescale

- Agree Policy 9th November.

Events and Services Committee Briefing Report -21st April 2022

Grit Bin Provision

Adam Stockhall – Public Realm and Operations Manager

1. Introduction

Grit bins will normally be provided and maintained with stocks of salt/grit mixture where they provide a necessary improvement to road safety and benefit to the community with the service provided by Worcestershire County Council.

Grit bins are located in strategic positions around the county and are provided for use of the public Highway only (carriageway and footway). The grit bins are there to help road users, including pedestrians. You may use the salt to treat ice and snow on small areas of the road or footway.

New grit bins may be installed if the proposed location meets set criteria. Requests for new grit bins are assessed against pre-determined criteria, including the gradient of the road, proximity of bends and junctions, level of traffic use, number of premises/ residential dwellings and proximity of more vulnerable residents.

Kidderminster Town Council has previously provided grit bins when a request has been refused.

2. Request

I'm seeking approval on two fronts,

- Kidderminster Town Council no longer support any further requests to supply and install Grit Bins and are directed back to Worcestershire County Council for a decision based on the above criteria.
- Reduce the £1000 budget to £500 which will support the continuous maintenance of the grit bins currently in position, which the Kidderminster Town Council will continue to provide and service.
- Kidderminster Town Council will not fund or replace current grit bins which become damaged and or stolen. Any replacement grit bins will be directed back to the County for a final decision.

3. Conclusion

- Its important to note the supply and installation of grit bins on County highways has always been the responsibility of the County with the reasons outlined above. Kidderminster Town Council are not responsible for the maintenance and supply of such amenities and therefore should consider removing this service to prevent confusion and responsibility.

Kidderminster Town Council
Kidderminster Town Council Grit Bin Policy

| Document Control | |
|-------------------------|------------|
| Version Number | 1 |
| Adopted on | TBC |
| Last Reviewed | |
| Review Date | |

POLICY FOR THE PROVISION OF GRIT BINS IN KIDDERMINSTER

Kidderminster Town Council sets out the following guidelines for the provision of Grit Bins in Kidderminster.

Grit Bin Provision

- Grit Bins will normally be provided and maintained with stocks of salt/grit mixture where they provide a necessary improvement to road safety and benefit to the community with the service provided by Worcestershire County Council.
- Requests will only be considered against the pre-determined criteria below.
- Each ward will be allocated a maximum of 1 x request per year and will align within the agreed budget.
- The Council will not provide grit bins in private areas or car parks for internal use by any other Council or any other public or private property such as schools, parks, hospitals, old people's homes, etc unless a service level agreement is in place.
- Grit Bins will only be located where a vehicle can get close to replenish salt supplies.
- The Grit Bins will be replenished at the start of the winter period and once during the winter period. Additional fills are at the Councils discretion.
- Grit Bins should generally be left in place during the summer months unless there is a history of vandalism at a particular location.
- The locations of grit bins will be recorded and made available on the Council's website.
- Only requests submitted by elected Kidderminster Town Councillors will be considered for a Grit Bins. Elected members can be found on the Kidderminster Town Council's website.
- Elected members can only request a Grit Bins within their elected wards.
- The salt in the bins is used **for the purpose of gritting public highways and footways**.
- No liability for any incident involving the use of the salt accrues to KTC.
- Even if KTC resolves to purchase a bin, Worcestershire County Council Highways may still conduct a strict assessment process.

- Consideration will be given for the gradient of the road.
- Consideration will be given for the proximity of bends and junctions, level of traffic use, number of premises/ residential dwellings and proximity of more vulnerable residents.
- Before any installation is approved, agreement will need to be given by the Public Realm and Operations Manager, who may seek further advice on location with the Highway Authority, for the siting of the bin.

Grit Bin Acceptance

- Grit Bin installation and replenishing will be the responsibility of the Kidderminster Town Council within the agreed budget.
- This function will be carried out by the Kidderminster Lengthsman.
- Grit Bins will be recorded, and location made available on Kidderminster Town Council website.
- Kidderminster Town Council will consider exceptional one-off requests (budget permitting) for the installation of a grit bin provided the request fulfils the following criteria:
- The installation of a Grit Bin must have a discernable benefit to residences in the area.
- There is a demonstrable need for the Grit Bin.
- That a suitable location for the bin is available. This will involve a full inspection by the Public Realm and Operations Manager who will be able to advise any potential requests.
- Budget permitting.



worcestershire county council

How do you get a Highway grit bin?

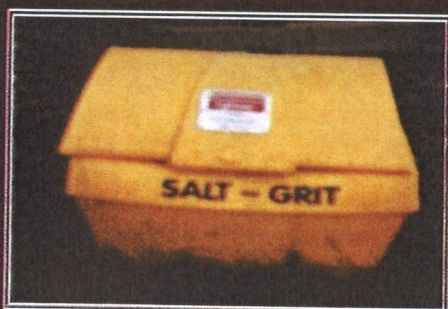
There are a number of yellow Worcestershire County Council maintained grit bins around our County. Where new requests are received, we assess these against set criteria in accordance with our Winter Service Policy. We consider such things as the gradient of the road, the potential for use of the bin, and other special factors.

Grit bins for carriageway use will generally not be provided on roads that form part of our primary or secondary gritting routes. Please submit your requests online; these will be processed in readiness for the next winter season 2023-2024

www.worcestershire.gov.uk/homepage/98/report_it

We are currently out refilling the bins that require salt. If you spot one that needs a top up, then please report this online using the above link. If the bad weather arrives, there may be a delay in filling grit bins as we focus on ensuring that our road network remains open for business. All grit bins provided and stocked with highway salt will be clearly labelled. Please remember that this salt should only be used on the public highway.

**Please don't forget to ask your
Parish Lengthsman to help to spread salt**



If you would like to order 1 Tonne bags of salt, or request a green grit bin assessment, please submit them to:

localgritbins@worcestershire.gov.uk

Salt orders need to be with us by 14th October 2022.

For general enquiries, please contact the Highways Control
Centre on: 01905 845676

September 2022

GREEN GRIT BINS



The cost of a green grit bin is £248.24 + VAT and includes the cost of the bin, delivery and one fill of salt.

For a bin to be sited on the Highway, the assessment criteria has been updated with a more community based approach:

- You will need to provide the name of a person(s) responsible for the bin and provide proof of your public liability insurance
- You will be required to enter into a formal agreement in order to acquire a green grit bin.
- You will be responsible for future maintenance and restocking of these bins from your own salt stocks

If the bin can be sited off the public highway (ie on private land) then no assessment is required. You are welcome to source your own bin from any supplier, if it is sited off the public highway.

One tonne bags of salt are available from us at a cost of £85.76 + VAT per bag, (delivered) or you can of course source your own supplies.

| KIDDERMINSTER TOWN COUNCIL | 2021/22 Actual £ | 2022/23 Actual to 30/09/22 £ | 2022/23 Original Budget £ | 2022/23 Revised Budget £ | 2022/23 Predicted Outturn £ | 2023/24 Estimate £ |
|---|------------------------|---------------------------------------|------------------------------------|-----------------------------------|--------------------------------------|--------------------------|
| 4. EVENTS AND SERVICES | | | | | | |
| EXPENDITURE | | | | | | |
| EMPLOYEE COSTS | | | | | | |
| Salary Costs | 18,179 | 19,142 | 45,650 | 45,650 | 45,650 | 45,650 |
| National Insurance | 1,993 | 2,292 | 5,500 | 5,500 | 5,500 | 5,500 |
| Pension Costs | 0 | 226 | 2,280 | 2,280 | 2,280 | 2,280 |
| RUNNING COSTS | | | | | | |
| Town Council Parks | 690 | 1,700 | 41,610 | 41,610 | 22,000 | |
| Parks - Grounds Maintenance Contractor Charges | | | | | | 30,000 |
| Broadwaters Park - Repairs and Maintenance | | | | | | 30,000 |
| Baxter Garden Car Park - Re-Surfacing | | | | | | 40,000 |
| Parks - Play Equipment Purchase and Repair | | | | | | 5,000 |
| Parks - Furniture Purchase and Repair | | | | | | 1,000 |
| Parks - Maintenance of Grounds and Trees | | | | | | 5,000 |
| St Mary's Churchyard Contractor Charges | 20,399 | 3,248 | 12,990 | 13,086 | 12,990 | 13,310 |
| St Mary's Churchyard - Maintenance of Grounds and Trees | | | | | | 5,000 |
| Statues and Memorials | 1,305 | 1,976 | 4,950 | 9,040 | 3,950 | 1,500 |
| Maintenance of Street Furniture - cleaning and replacement | 6,207 | 1,106 | 5,200 | 5,200 | 5,200 | 5,200 |
| Clock Tower (Oxford Street & Horsefair) Servicing and Maintenance | | | | | | 600 |
| Clock Tower (Oxford Street) Electricity | | | | | | 600 |
| Clock Tower (Horsefair) Electricity | | | | | | 600 |
| War Memorials Maintenance | | | 2,950 | | | 1,000 |
| St Georges Paddling Pool - Pool Servicing | 7,500 | 13,033 | 4,500 | 13,033 | 13,033 | 10,000 |
| St Georges Paddling Pool - Repair and Maintenance | | | | | | 10,000 |
| Market Street Public Conveniences Contractor Charges | 19,714 | 6,760 | 23,400 | 24,040 | 24,000 | 19,500 |
| Market Street Public Conveniences Repairs and Maintenance | | | 1,560 | | | 1,600 |
| Market Street Public Conveniences Electricity | | | | | | 3,300 |
| Market Street Public Conveniences Water and Sewage Rates | | | | | | 1,400 |
| Grounds Maintenance (Allotments) Contractor Charges | 4,460 | 828 | 4,000 | 4,664 | 4,000 | 4,000 |
| Grounds Maintenance (Allotments) Repairs and Maintenance | | | | | | 1,000 |
| Lengthsman | 4,830 | 2,009 | 200 | 200 | 200 | 4,500 |
| Equipment Purchase and Repair | | | | | | 8,000 |
| Direct Materials | | | | | | 1,000 |
| Plant and Vehicle Hire | | | | | | 6,000 |
| Fuel Costs | | | | | | 1,200 |
| Equipment External Storage Unit | | | | | | 4,000 |
| Water Feature - Servicing and Maintenance | | | | | | 3,500 |
| Water Feature - Electricity | | | | | | 600 |
| De - Fib - Waltemash Road - Sundries | | | | | | 200 |
| Dementia Services | 1,217 | 1,271 | 3,000 | 3,000 | 3,000 | 0 |
| Creation of Earmarked Reserve | 1,783 | 0 | | | | |
| Grit Bins | 792 | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| Kidderminster Arts Support | 0 | 0 | 5,000 | 5,000 | 2,000 | 0 |
| Town Centre Hanging Flowers and Planting Contractor Charges | 12,340 | 3,163 | 13,000 | 13,000 | 13,000 | 13,000 |
| Christmas Lights | 25,274 | 575 | 29,000 | 29,000 | 23,000 | 23,000 |
| Christmas Lights - Electricity | | | | | | 600 |
| Legal Fees | | | | | | 1,500 |
| Training | | | | | | 1,000 |
| Kidderminster Markets - Direct Materials | | | | | | 1,000 |
| Christmas - Santa in the Town Hall | 2,492 | 162 | 0 | 0 | 0 | 0 |
| GROSS EXPENDITURE | 129,174 | 57,490 | 205,790 | 215,303 | 180,803 | 313,140 |
| INCOME | | | | | | |
| No Barriers Award Grant Income | (1,000) | | | | 0 | |
| Lengthsman Income | (4,318) | (1,534) | 0 | 0 | 0 | (4,000) |
| Income - External Works | (2,250) | | | | 0 | |
| changes to services - WFDC Tapered Funding over 3 years | | | | | (50,000) | (85,000) |
| changes to services - Estate Income | | | | | (3,750) | (9,000) |
| Grant Income | 0 | (100) | 0 | 0 | 0 | 0 |
| Contribution from External Bodies | 0 | (750) | 0 | 0 | 0 | 0 |
| Earmarked Reserve - Dementia | 0 | (298) | 0 | 0 | 0 | 0 |
| Earmarked Reserve - Baxter / Rowland Hill Statue | 0 | 0 | (500) | (500) | (500) | 0 |
| Earmarked Reserve - War Memorials | 0 | 0 | (2,950) | (2,950) | (2,950) | 0 |
| GROSS INCOME | (7,568) | (2,682) | (3,450) | (3,450) | (57,200) | (98,000) |
| TOTAL NET EXPENDITURE / (INCOME) | 121,606 | 54,808 | 202,340 | 211,853 | 123,603 | 215,140 |