

**Kidderminster Town Council**  
**MINUTES of the Extraordinary meeting held on Wednesday 21 March 2022 at 6:00pm in the**  
**Council Chamber, Town Hall, Kidderminster**

Present: The Mayor (Councillor J. Smith)  
Councillors R. Bishop, G. Connolly, K. Gale, D. Hine, B. Hopkins,  
S. Miah, J Phillips (6.40 pm) F. Oborski MBE, M. Rayner, S. Rook, D. Ross  
and E. Stokes.

In Attendance: Mrs T J Predeth, Locum Clerk, Adam Stockhall, Public Realm and  
Operations Manager.

**C.691 Apologies**

Councillors T Muir and D Chambers.

**C.692 Declarations of Interests by Members**

None.

**C.693 Public participation**

None.

**C.694 Office Relocation**

Mr Stockhall provided a report to Members describing the options for the relocation of  
the Town Hall staff during the redevelopment of the Town Hall.

The Chairman thanked Mr Stockhall for his report and expressed that Members would  
like him to further investigate the options available and to bring this back to the next  
Council meeting for further consideration.

**C.695 Finance**

Members received and noted the schedule of payments to date. There were several  
questions raised and it was agreed that Cllr Ross, Cllr H Dyke and Cllr F Oborski would  
meet with the Locum Finance Officer and the Locum Clerk to discuss the payments in  
more detail and report back at the next Council meeting.

**C.696 Financial Risk Assessment**

Members received and noted the Financial Risk Assessment. This is a working  
document and will be further refined once the new Chief Executive is appointed.

The Chairman expressed her thanks be passed to the Locum Finance Officer.

**C.697 Exclusion of the Press and Public**

RESOLVED: - that, under Section 100 of the Local Government Act 1972 and in  
accordance with Standing Order 3(b), the press and public be excluded from the  
meeting during the consideration of the following items of business on the grounds that  
they involve the disclosure of categories 1, 2 and 3 of "exempt information" as defined  
in the appendix to the standing orders.

**C.698 Town Hall Development**

Councillors received a presentation on the Town Hall Development from Mr Peter White of Fresh Life Consultancy and Mr Dan Mulligan, Partner, Glenn Howells Architects.

Members discussed the general layout and expressed concern regarding the lack of disabled parking. It was of the view that the Town Hall staff will be returning to the Town Hall when the refurbishment is complete and that suitable office space should be made available within the design with a separate office for the Chief Executive and a member's room.

Members wished to ensure that all costs are kept in line with inflation, without jeopardising the overall vision of the development.

**RESOLVED:** To proceed with the Stage 3 proposals taking into consideration the comments made.

Mr White reported that the Service Level Agreement from the LUF funding has not been received from WFDC. Cllr Dyke agreed to chase up this matter.

The meeting ended at 8.00 pm

Chairman

Date