

Kidderminster Town Council

MINUTES

Minutes of the continuation of the Annual Kidderminster Town Council meeting held on Wednesday 15 June 2022 in the Council Chamber, Kidderminster Town Hall at 18.00pm.

Those Present: Cllr K Gale, Town Mayor, Cllr D Chambers, Deputy Town Mayor : Cllrs, R Bishop, G. Connolly, H. Dyke, N. Gale, D. Hine, S. Miah. F. Orborski, , M. Rayner, S. Rook, D. Ross, J. Smith,

In Attendance: Mrs T J Predeth, Locum Clerk, Mr A Stockhall, Public Realm and Operations Manager

C.006 WELCOME BY THE TOWN MAYOR

The Town Mayor welcomed everyone to the meeting. He stated that he had been contacted by a past Mayor who now lives in New Zealand who has sent some memoirs of the Council and an inscription.

C.007 APOLOGIES FOR ABSENCE:

Apologies were received and accepted from Cllrs J. Aston, D. Ross, Phillips, T. Muir and E Stokes.

C.008 DECLARATIONS OF INTERESTS

Cllr Dyke declared an interest in matter regarding the Levelling Up scheme.

C.009 MINUTES

RESOLVED: That the minutes of the meetings held on the 13 April 2022 and 18 May 2022 were a true record of the meeting and will be duly signed by the Chairman.

C.010 STANDING ORDERS

RESOLVED: To defer the adoption of the Standing Orders until the new Chief Executive is in post and a Working Party is formed.

C.011 FINANCIAL REGULATIONS

RESOLVED: To defer the adoption of the Financial Regulations until the new Chief Executive is in post and a working party is formed.

C.012 BANK MANDATE

RESOLVED: That Mr Lee Jakeman, Chief Executive, be added onto the Council's bank mandate as a signatory. It was also agreed that the Mayor and Deputy Mayor are also signatories.

This item will become a standing item for the Annual meeting each year.

C.013 MAYORAL SUCCESSION PLANNING

RESOLVED: That the Mayoral Succession Plan be agreed.

It was requested that some amendments be made to members details as some are n Not quite correct.

C.014 GENERAL POWER OF COMPETENCE

RESOLVED: That the Council meets all the requirement to continue to use the General Power of Competence.

C.015 COMMITTEE REPRESENTATION AND APPOINTMENTS

RESOLVED: To split the Events & Services committee as individual committees.

RESOLVED: That the following Councillors will serve on the Committees.

	Committee	Membership
a.	Finance & Overview (5 members)	D. Ross (Chairman); J. Smith (Vice Chairman); and J. Aston, D. Chambers + 1 OTHER
b.	Events & Services (7 members)	N. Gale (Chairman); R. Bishop (Vice-Chairman); and G. Connolly, D. Hine, B. Hopkins, M. Rayner + 1 OTHER
c.	Town Hall (5 members)	D. Ross (Chairman); E. Stokes (Vice Chairman); and B. Hopkins, H. Dyke + 1 OTHER
d.	Staffing (5 members)	J. Smith (Chairman); H. Dyke (Vice Chairman) R. Bishop B. Hopkins and S. Rook
e.	Planning (6 members - 1 per ward) <ul style="list-style-type: none">• Aggborough & Spennells• Blakebrook & Habberley South• Broadwaters• Foley Park & Hoobrook Franche & Habberley• Offmore & Comberton	<ul style="list-style-type: none">• D. Hine• E. Stokes (Chairman) • T. Muir• D. Chambers• G. Connolly (Vice Chairman)• S. Miah

C.016 SCHEME OF DELEGATION

Members considered a revised Scheme of Delegation which permits authority of spend for Officers within their current budget areas.

RESOLVED: To adopt the revised Scheme of Delegation.

C.017 MEETING SCHEDULE

RESOLVED: To agree the meeting schedule for the 2022/23 municipal year.

It was noted that there needs to be inclusion of a Climate Change Working Group and a Town Hall Working Group.

C.018 APPOINTMENTS OF OUTSIDE BODIES

RESOLVED: The following appointments to outside bodies.

	Organisation	Appointments	Duration
1	Carpet Museum Trustees	J. Smith	Full term
2	CALC	K. Gale	Full term
3	Friends of St Mary's Church Committee	K. Gale	Full term
4	Historical Societies Group	F. Oborski MBE	Full term
5	Community Transport in Wyre Forest	D. Hine	Full Term
6	Fairtrade	R. Bishop	Full term
7	Wyre Forest Local Children's Trust	E. Stokes	Full term

C.019 FINANCE REPORT

Members received and noted the Schedule of payments to date.

DONATION

Members considered a request for a donation to support Kidderminster College and local artist paint a mural.

RESOLVED: To defer this item to the Finance & Overview Committee

C.020 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That due to the confidential nature of the business about to be transacted that the public and press are excluded.

C.021 MARKETS

Members considered a report regarding the transfer of Kidderminster Market.

This item was deferred as the licence was not yet complete.

C.022 TOWN HALL DEVELOPMENT

Members received an update and presentation on the Town Hall Development Stage 3 general arrangement plans with illustrations.

Members received and considered a report on the latest overall scheme costs showing the current designs are affordable given LUF funding and the requirement for match funding. The Council will need to raise part of this match funding through a £500,000 Public Works Loan.

RESOLVED: To approve the Stage 3 plans and apply for a Public Works Loan for £500,000 to assist with the shortfall of match funding for the Town Hall Development.

C.023 LOCUM CLERK

The Town Mayor expressed thanks on behalf of the Council to Tracy Predeth, Locum Town Clerk for her help with the Council during the absence of a Town Clerk.

Date of next Meeting: Wednesday 27 July 2022

The meeting closed at 18.50 pm.

Chairman:

Date: