

## Kidderminster Town Council Minutes

**Minutes of the Kidderminster Town Council meeting held on Wednesday 13 April 2022 in the Council Chamber, Kidderminster Town Hall at 18.10pm.**

**Those Present:** Cllr J. Smith, Town Mayor, Cllr K. Gale, Deputy Town Mayor, Cllrs R. Bishop, G. Connolly, D. Chambers, D. Hine, N. Gale, F. Orborski, S. Miah, J. Phillips, M. Rayner, D. Ross, S. Rook and E. Stokes

**In Attendance:** Mrs T J Predeth, Locum Clerk  
Mr A Stockwell, Public Realm and Operations Manager  
Mr M Smith, Town Hall Manager

**C.699 Apologies for Absence:**

Apologies were received and accepted from Cllrs. Hopkins, H Dyke and T. Muir.

**C. 700 Minutes**

Cllr Phillips asked for the 16 February 2022 minutes to be amended as he was not present.

**Resolved:** That with the above amendment that the minutes of the meetings held on the 26 January 2022, 16 February 2022 and 21 March 2022 were a true record of the meeting and will be duly signed by the Chairman.

**C. 701 Declarations of Interests**

There were no declarations of Interests.

**C. 702 Public Participation**

There were no members of the public present.

**C. 703 Town Hall Development**

Mr White provided an update on the LUF Funding, this had not yet been received due to delays in the memorandum of understanding. The Chief Executive at WFDC is aware of the situation.

**Resolved:** To ratify the clawback of investment from WFDC of £100,003.97 (£3.97 interest due) to assist with the shortfall of operational funds.

Members received an update report on the Town Hall development from Peter White.

**Resolved:** That Mr White applies for a Stopping Up Order which will result in KTC gaining ownership of the land to be occupied by the Plinth.

To move the start on site date of the development until January 2023 due to unforeseen delays.

**C. 704 Finance**

Member received and noted the schedule of Accounts. It was agreed that the answers to some outstanding questions will be taken to the next Finance meeting.

**C. 705 Office moves and quotations**

Members received a confidential report from Mr A Stockhall which outlined various options for the office relocation during the redevelopment of the Town Hall.

**Resolved:** To agree with Option 1

Wyre Forest House – Finepoint Way, Stourport Road Kidderminster.

Part of First Floor South East Wing FF01 - 419 square feet will accommodate up to 12 desks - £12,000 per annum plus VAT.

Separate Office - 24.5 m<sup>2</sup> or 263 square feet £7,500 per annum plus VAT

Total £19,500 with office

**C. 706 Exclusion of Public & Press**

**Resolved:** To exclude the public and the press as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (Public Bodies (Admission to Meetings) Act 1960

*All staff except the Locum Town Clerk left the meeting*

**Presentations**

Members received presentations from applicants for the position of Chief Executive to the Town Council.

**Appointment of Chief Executive to the Town Council**

**Resolved:** To appoint Mr Lee Jakeman as Chief Executive and Proper Officer to the Town Council, subject to references and documentation. Full details held in confidential files.

**C.707 Date of next Meeting:** Mayor Making 4 May 2022

The meeting closed at 20.45 pm.

Chairman:

Date: