

Kidderminster Town Council Agenda

To all Town Councillors

You are hereby summoned to attend the meeting of Town Council, to be held at **7.00pm** on **Wednesday, 1st December 2021** in the **Town Hall, Vicar Street, Kidderminster** for the transaction of the business detailed below:



Tony Beirne
Town Clerk
24/11/2021

Public

Agenda item	Subject	Page
PUBLIC		
1.	Apologies for Absences	
2.	Minutes To approve the minutes of the Council meetings held on: - i. 15 th September 2021 (attached) and ii. 20 th October 2021 (attached)	3 7
3.	Declarations of Interests	
4.	Mayor's Engagements & Announcements (attached)	9
5.	Public participation In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence. <i>Members of the public will be called in order of receipt of notice of their intention to speak. Please email townclerk@kidderminstertowncouncil.gov.uk or telephone 01562 732680 to give your name and an indication of the topic you intend to raise.</i>	
6.	Parish Forum Representation (attached)	11
7.	Membership of Outside Bodies (attached)	13
8.	Committee Reports i. Staffing - Town Mayor (attached) ii. Events & Services – Councillor R. Bishop (attached) iii. Finance & Overview – Town Mayor (attached)	15 17 19
9.	Finance Report i. <u>Budget spend to date</u> (attached) ii. <u>Accounts paid and income received to date</u> (attached)	21 29
10.	Exclusion of the Press and Public To consider passing the following resolution: “That, under Section 100 of the Local Government Act 1972 and in accordance with Standing Order 3(b), the press and public be excluded from the meeting during the	

Agenda item	Subject	Page
	consideration of the following item of business on the grounds that it involves the likely disclosure of “confidential information” or “exempt information” as defined in the standing orders”.	
11.	Town Hall Development - Town Hall Trust (attached)	33

Declaration of Interests by Members – interests of members in contracts and other matters

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register. In addition, alongside the Register of Interest, the Members Code of Conduct (“the Code”) requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a Disclosable interest in the matter under discussion. Please see the Members’ Code of Conduct for full details.

Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)

DPI’s and ODI’s are interests defined in the Code of Conduct that will be adopted by the Town Council at this meeting.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council’s Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

Register of Interests

As part of managing the risk assessment Councillors are reminded to ensure they keep their register of interests up to date. If you have any questions please contact the Town Clerk

For further information

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Tony Beirne, Town Clerk, Kidderminster Town Council, DY11 7WF. Telephone: 01562 732680 or email townclerk@kiddermistertowncouncil.gov.uk
Documents referred to in this agenda may be viewed on Town Council’s website

Date of next meeting
Wednesday 26th January 2022 at 6.00pm
Town Hall